Echo360 Lecture Recording – Recording Control

Authentication

Prior to accessing the Echo360 Control Web interface, you will have to login to the Echo360 Lecture Recording system.

- Login to the PC and click on the Echo360 Lecture Recording icon on the desktop.
- You will be taken to Ad-Hoc capture page. Select Launch Echo360 Lecture Recording Interface

- You will see the ANU Federation Login page.
  
a. Enter university ID and ISIS/HORUS password.
  
b. Select Continue to proceed
When you log in for the first time, an information release consent page will appear. Select your preferred option.

You are about to access the service:
AttributeContract

<table>
<thead>
<tr>
<th>Information to be Provided to Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>PingConnectNameID</td>
</tr>
<tr>
<td>PingConnectNameE-mail</td>
</tr>
<tr>
<td>auEduPersonPreferredGivenName</td>
</tr>
<tr>
<td>givenName</td>
</tr>
<tr>
<td>surname</td>
</tr>
<tr>
<td>uid</td>
</tr>
</tbody>
</table>

The information above would be shared with the service if you proceed. Do you agree to release this information to the service every time you access it?

Select an information release consent duration:

- [ ] Ask me again at next login
  - I agree to send my information this time.
- [ ] Ask me again if information to be provided to this service changes
  - I agree that the same information will be sent automatically to this service in the future.
- [ ] Do not ask me again
  - I agree that all of my information will be released to any service.

This setting can be revoked at any time with the checkbox on the login page.

Reject | Accept
### Start or End a Capture

The Echo360 Control Web Interface provides the functionality to start a capture immediately or earlier than the scheduled time. Once you have logged into the Control Web Interface, the screen will display the start time of the next capture and the minutes and seconds until the next capture starts. To start the recording earlier, simply click ‘**Start Capture**’:

![Start Capture Image]

Once the recording has started, the status will change from 'Capture scheduled' to 'Recording':

At any time throughout the recording and prior to the recording commencing, you can ‘stop’ the capture earlier than the scheduled end time. To stop the recording earlier:

- Select ‘Stop Capture’
- Select ‘OK’ to stop the capture or ‘Cancel’ to continue recording:

![Stop Capture Image]
Pause and Re-start a Recording

The Echo360 Control Web Interface provides the functionality to pause and re-start a capture. Once you have logged into the Control Web Interface and the recording has commenced, you can pause the recording by selecting ‘Pause Capture’. This will change the status displayed on the interface to ‘Paused’.

To resume the recording, simply select ‘Resume Capture’. This will change the status displayed on the interface back to ‘Recording’.

The Echo360 Control Web Interface provides the functionality to extend individual recordings by a user defined number of minutes. To extend the recording, simply select ‘Extend Capture’. This will launch a pop up window, allowing you to record the number of minutes for which you would like to extend the capture by and select ‘OK’.

If you select ‘OK’, the capture will be extended and the following message will appear:

Note: As scheduled recordings always take precedence, you will not be able to extend beyond the start time of the next scheduled recording.