GST Calculator

Overview
The purpose of this document is to provide detailed instructions on how to use the GST Calculator.

Key Points
The GST Calculator is used to aid in the calculation of GST. It can be accessed via the main menu or from the Voucher Invoice Information page.

Navigation
ANU Utilities – GST Calculator

Detailed Directions

Step 1. To Navigate to the GST Calculator:

ANU Utilities – GST Calculator

Alternatively, the GST Calculator can be found on the Voucher Invoice Information Page.

Expected
The GST Calculator is displayed.
Step 2. Given the GST Inclusive amount.

Enter $82.50 into the GST Inclusive Amount field.
Tab out of the field.

Expected Results

Matching Output.

Step 3. Given the GST Exclusive amount:

Enter $56.80 into the GST Exclusive Amount field and tab out.

Expected Results
Step 4. Given the GST amount:

Enter $4.85 into the GST Amount field and tab out.

<table>
<thead>
<tr>
<th>Expected Results</th>
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<tbody>
<tr>
<td><img src="image" alt="GST Calculator" /></td>
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Note: You can copy and paste from the GST Calculator to a voucher.