StrategyDotZero (SDZ) an enterprise strategy and planning platform

SDZ Executive Dashboard:
Printable Reports

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SDZ Executive Dashboard:
Introduction

• There are a various printable reports within the Executive Dashboard that can be downloaded for inclusion within agendas for University Council, committees, forums and working groups etc.
  - Key Initiatives (Strategic) Report
  - KPI Summary (Strategic) Report
  - Business Plan (summary or detailed) Report
  - Performance (summary, detailed, exception, or business unit summary) Report
  - Personalised Summary Report

• This guide shows you how to access these reports from the Executive dashboard.
SDZ Executive Dashboard: Where to find Printable Reports
SDZ Executive Dashboard: Printing

- Within the Strategic Plan Tile, after selecting the required tab (Key Initiatives, Key performance Indicators), selecting the printer icon will load the report for viewing. Select the printer icon on this screen to print.

- Within the Business Plan Explorer Tile, after selecting the required business unit, selecting the printer icon will take you to the reports page, where you can select to view any of the Business Plan or Performance reports. Once a report is loaded, select the printer icon on this screen to print.

- Moving through to the SDZ workspace, whilst not part of the executive dashboard, provides access to your personal account where you can drill down and print reports showing only items where you are an interested party.
1. To print the key initiatives report, select the Strategic Plan tile (the default page is the key initiatives) then print.

2. To print the KPI summary report, select the Strategic Plan tile, select the key performance indicator tab, then print.

SDZ Printable reports from the executive dashboard
Quick Guide

1. To print the Personalised Summary Report, select View SDZ Workspace, select [Print Report] from your login account options, then print.

2. To print the business plan summary report, select the Business Plan Explorer tile, select the business area, select [Print]. The default report is the summary report for business plans. Select detailed report, Print.

3. To print the performance report summary report, select the Business Plan Explorer tile, select the business area, select [Print]. The default report is the summary report for business plans. Select performance reports, Print.

4. To print the performance report detailed report, select the Business Plan Explorer tile, select the business area, select [Print]. The default report is the summary report for business plans. Select performance reports, detailed report, Print.

5. To print the performance exception report, select the Business Plan Explorer tile, select the business area, select [Print]. The default report is the summary report for business plans. Select performance reports, exception report, Print.

6. To print the business unit summary report, select the Business Plan Explorer tile, select the business area, select [Print]. The default report is the summary report for business plans. Select performance reports, business unit summary report, Print.