We’re moving to a new workplace safety incident and hazard reporting tool (Figtree)

The University is rolling out a new Claims Management System that includes a new workplace safety incident and hazard reporting tool – Figtree.

This new tool will assist the University to better manage risk, reduce workplace safety incidents and provide better assistance to injured workers by:

- creating return to work plans;
- facilitating automated communication through notifications and workflow;
- proactively identifying hazards;
- easily identifying trends through dashboard and reports; and
- providing a more user friendly form with mobile friendly screens.

Easily access WHS reporting

Figtree will allow you to:

- complete incident notifications from desktop, laptop or mobile phone;
- capture key information in an offline capacity (including GPS locations(s) and photographs) and sync with database when connected online; and
- visually identify areas of concern on a dashboard heat map without analysing reports.

What’s involved?

From July 2017 you will be required to use the new tool to complete your workplace safety incident notification.

There are two key parts to this system roll out:

1. Education and training – including learning the process of reporting an incident and knowing how to use the workplace safety incident and hazard reporting tool; and
2. Implementation of the workplace safety incident and hazard reporting tool.

We will be working in partnership with Colleges and Service Divisions to help transition to the new IT system with a go live date of 1 July 2017.

Pulse module training as well as face-to-face training sessions will be available in the coming months and will cover how to use the new workplace safety incident and hazard reporting tool.