

Privacy Office - 2021 plan on a page

Our purpose:

The Privacy Office protects the privacy of the ANU community by embedding and supporting privacy compliance and best practice in University processes, systems and governance.

Our goals:

1. Provide accurate and evidenced advice and guidance to build the confidence of the ANU community;
2. Collaborate with the ANU community to enhance positive privacy culture and practices;
3. Inspire trust in the ANU Community by protecting their privacy and responding transparently to privacy matters; and
4. Ensure an inclusive and positive environment by supporting colleagues, students and the ANU community.

Our plan:

These deliverables and objectives are supported by a 2021 workplan, which sets out activities for ‘enquiry management & University support’, ‘training & guidance’, ‘policy development’ and ‘communication & engagement.’

Quarter	Primary deliverable	Objectives	Stakeholders	Key indicators
Q1/2021	Education and awareness program	<p>Increase awareness of ANU Privacy training and guidance resources.</p> <p>Engage with key stakeholders and identify where additional resources and support can be provided in 2021 and beyond.</p>	<ul style="list-style-type: none"> • SDDs • College GMs • CISO 	<p>Identified stakeholders consulted on their privacy training and support needs by end of Q1/2021.</p> <p>Privacy training plan for 2021 developed by end of Q1/2021.</p>
Q2/2021	Review of the <i>Privacy Act 1988 led by Attorney-General's Department (AGD)</i>	<p>Review of the AGD discussion paper, due for release by end of Q1/2021, assessing proposed reforms and outcomes.</p> <p>Provide a submission to AGD if appropriate issues or concerns are identified by the review.</p>	<ul style="list-style-type: none"> • ULO • CGRO • CISO 	<p>Report summarising review and recommendations delivered by end of Q2/2021.</p> <p>Submission made to AGD by nominated deadline <i>(if required)</i>.</p>
Q3/2021	ANU Privacy Policy review	<p>Review of the policy against the APPs and OAIC guidance to ensure currency and compliance with the Act.</p> <p>Consult with the University community regarding the effect of the policy on business practices.</p> <p>Recommend policy amendments to address identified compliance and business process issues, and to improve readability.</p>	<ul style="list-style-type: none"> • SMG • ULO • CGRO • SDDs • ADEs • ADRs • College GMs • CISO • ANUSA • PARSA 	<p>Completion of all deliverables in the Privacy Policy Review Schedule.</p> <p>Completion of all deliverables in the Privacy Policy Implementation and Communication Plan.</p> <p>Draft Privacy Policy tabled to SMG by end of Q3/2021.</p>
Q4/2021	Review of privacy reporting	<p>Ensure the reporting processes and scope implemented in 2020 meet the requirements of the Division, University and ANU Council.</p>		<p>Identified improvements implemented in the 2021 Privacy Report to Council.</p> <p>Identified improvements implemented in the December 2021 monthly privacy report.</p>