

Scholarly Information Services Academic Competencies & Digital Capabilities Business Plan 2021



Our purpose: We provide knowledge services to the university for research, education and world class impact through the dissemination of knowledge and to inspire scholarship throughout the world.

Our service goals

1. People find our services easy to use, connected and responsive
2. People delivering services are empowered, accountable, expert and valued
3. Services and systems will be user centric, data driven, simple and deliver value for money

No.	Master Objective	Statistic/Indicator	Freq
1.	Enhancing through ... dissemination of knowledge	DLT and Academic Skills sessions <ul style="list-style-type: none"> • Number of sessions delivered, attendees 	Q3/4
2.	Services	Support embedded access & equity <ul style="list-style-type: none"> • Comply with ANU Equity and Equal Opportunity Policies • Staff attend equality training: Ally training, Understanding Unconscious Bias and other available EO training <ul style="list-style-type: none"> ○ Training attended by each staff member Indigenous Initiatives <ul style="list-style-type: none"> • Deliver Tjabal Centre drop-in consults for Indigenous students <ul style="list-style-type: none"> ○ Number of consults • Support NIAA Program through provision of collaborative Academic Skills and DLT workshops <ul style="list-style-type: none"> ○ Number of sessions delivered, attendees 	Q3/4
		Integrated UG & PG support model: <ul style="list-style-type: none"> • Create, deliver and evaluate training (including Orientation Week) <ul style="list-style-type: none"> ○ Number of sessions created and delivered, attendees • Develop training merging DLT and Academic Skills content <ul style="list-style-type: none"> ○ Develop two new sessions for 2021 • Provide 1-1 consults <ul style="list-style-type: none"> ○ Number of consults • Create, deliver and evaluate college embedded curriculum <ul style="list-style-type: none"> ○ Number of sessions delivered, students attended • Create, deliver and evaluate sponsored programmes (e.g. PSP, IAP) <ul style="list-style-type: none"> ○ Number of sessions delivered, students attended • Oversee and provide professional development for Peer Writers, Writing Coaches, Casual Learning Advisers <ul style="list-style-type: none"> ○ Number of sessions delivered, students attended 	Q3/4



		<p>Learning Resources Creation</p> <ul style="list-style-type: none"> Oversee the creation of pedagogically appropriate multimodal learning resources to support library, digital, information, academic and research skills development following the established ANU Library instructional video creation processes <ul style="list-style-type: none"> Creation of four learning resources per semester 	Q3/4
3.	Research Support	<p>Researcher Development</p> <ul style="list-style-type: none"> Work collaboratively with Researcher Development Team to devise a shared HDR curriculum Coordinate programs with the different schools and colleges across the university to support HDR student Provide support for Australasian Conference of Undergraduate Research (ACUR), including provision of four training workshops (three prior to and one during the conference), as the ANU is hosting this event in 2021 	Q3/4
		<p>Digital Learning</p> <ul style="list-style-type: none"> Participation in additional digital and pedagogical training through the Centre for Learning and Teaching <ul style="list-style-type: none"> Number of sessions attended by each staff member 	Ann.
		<p>Create and update ANU web page content as required (eg. Study Skills, LibGuides, TurnItIn, Academic Integrity)</p> <ul style="list-style-type: none"> Content created/updated, visits to sites 	Q3/4
4.	Improve University effectiveness	<p>Attend relevant library and university committees, as requested/required</p> <ul style="list-style-type: none"> HDR Committee, College Education Committees, Orientation Week Stakeholders, TELUG, Learning Tools, Library Staff Consultative Committee, University Research Committee, Academic Quality Assurance Committee 	
		<p>Academic Integrity</p> <ul style="list-style-type: none"> Design and deliver workshop content for Academic Integrity Awareness Week 2021 (30 Aug – 3 Sept) <ul style="list-style-type: none"> Create, deliver and evaluate content 	Q3
5.	Developing a culture of professional excellence	<p>Review of services and delivery mechanisms</p> <ul style="list-style-type: none"> Participate in the review process, ethically and responsively 	Q3/4
		<p>Training/Professional Development</p> <ul style="list-style-type: none"> Staff undertake all Pulse and WHS training modules required by ANU Staff engage in relevant professional development as defined through PDRs, including self-paced activities, online events and other activities as appropriate 	Ann.
		<p>Performance and Development Review (PDR)</p> <ul style="list-style-type: none"> All staff have initiated and completed first phase of PDRs in a timely manner 	Q3
		<p>Continual Improvement</p> <ul style="list-style-type: none"> Analyse use of academic and digital literacy skills activities through an annual report Review Academic Skills program of activity against graduate attributes to ensure a holistic approach 	Ann.