

Action	Completed	N/A	Notes
<b>Switch off electronics:</b>			
Computers, monitors			
Televisions, digital displays			
AV Equipment, projectors			
Printers, copiers, scanners, fax machines			
Power strips			
<b>Unplug appliances when not in use:</b>			
Space heaters			
Small fridges			
Coffee makers			
Microwaves			
Turn off lights: offices, meeting rooms, classrooms, common areas, restrooms			
Close windows and blinds			
Turn off all non-essential lab equipment (suggested list below)			
Tightly turn off faucets, and report leaks to the Building Maintenance office			

or through <a href="#">ANUOK Fix My Campus</a>			
Water plants or bring them home with you if taking an extended break			

Are there items at home you can “power down” over the break?

Whether at home or on campus, these small steps create a more sustainable and healthy future.

List of potential non-essential lab equipment	Completed	N/A	Notes
Empty fridges/freezers/cold rooms			
Growth chambers			
Incubators			
Ovens			
Shakers			
Centrifuges			
Compressors and pumps			
Hotplates/heater blocks			
Autoclaves			
Water baths/circulation chillers			
Water purification equipment			
Personal bench top equipment			
Other (e.g. Microscopes)			