

# MEMO

**SUBJECT** Electricity Infrastructure Project – Call to Reduce Consumption

**TO** College General Managers and Service Division Directors

**FROM** Director Facilities and Services

**DATE** Friday 24 March 2017

**FILE REF** Project File

**CC** Executive Director Administration and Planning

This project establishes a temporary electricity bulk supply point on the north-west corner of the Acton campus. The electricity bulk supply point is being relocated temporarily to facilitate upgrades to major elements of campus electricity infrastructure.

The temporary bulk supply point, delivered as a portable switchroom building, represents the only visible component of the project.

Transferring electricity supply from the existing bulk supply point to the temporary bulk supply point has been scheduled by ActewAGL over a two week period:

## **From 8.00am Tuesday 28 March to 4.00pm 11 April**

ActewAGL have planned the works such that major power disruptions are not required, however these works do present an element of risk to business continuity for ANU.

In order to minimise the risk to an acceptable level, ActewAGL have requested assistance from ANU through the reduction of electricity usage during this period. We have worked closely with a number of the larger research schools whom have confirmed their ability to reduce electricity consumption, thank you for your willingness to assist the wider ANU community.

Further reductions can be achieved by:

- Switching off unnecessary lighting;
- Switching off PC monitors, printers and photocopiers not in use;
- Utilise blinds to minimise effects of direct sunlight into your building;
- Minimise the use of manually controlled air conditioning; or
- Reschedule non-essential operations that create large power demands.

Where enabled, non-critical air conditioning may be cycled off to help manage the electricity usage on any given day, this would be undertaken by Facilities & Services via the Building Management System.

Your assistance in this important infrastructure project is greatly appreciated and we do apologise for any inconvenience this call to reduce electricity consumption may cause.

David Glavas, AD Maintenance is the initial point of contact for each of you should you have any questions. David can be contacted on x56014.

If your team have any questions, in the first instance please have your Building Custodian contact your Maintenance Client Relationship Officer who will respond and keep you updated on progress.