

CPA Phase 3 Role Allocation

Role	Project Creator (Anyone, Co-Inv, Proj Supp)	Project Creator (LCI)	Research Administrator	Financial Administrator	Local Administrator	Academic Reviewer	Supplementary Reviewer	Academic Director	Academic Dean	Director Research Services	University Executive	Vice Chancellor	Local System Administrator	Central System Administrator	Comments
Actions															
Create Project	✓	✓	x	x	x	x	x	x	x	x	x	x	✓	✓	
Edit (DRAFT) Project	✓	✓	✓	✓	✓	✓	✓	x	x	x	x	x	✓	✓	
Delete (DRAFT) Project	✓	✓	✓	x	x	x	x	x	x	x	x	x	✓	✓	
Add/Open/Delete Attachments (DRAFT)	✓	✓	✓	✓	✓	✓	✓	x	x	x	x	x	✓	✓	
Waiver Admin (DRAFT)	✓	✓	✓	✓	x	x	x	x	x	x	x	x	✓	✓	
Submit Project	x	✓	x	x	x	x	x	x	x	x	x	x	x	✓	
Print/Export Project	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Edit (SUBMITTED) Project	x	x	x	x	x	x	x	x	x	x	x	x	x	✓	
Delete (SUBMITTED) Project	x	x	x	x	x	x	x	x	x	x	x	x	x	✓	
Delete Attachments (SUBMITTED or REVIEWED)	x	x	x	x	x	x	x	x	x	x	x	x	x	✓	
Add Attachments (SUBMITTED or REVIEWED)	✓	✓	✓	✓	✓	x	✓	x	x	x	x	x	✓	✓	
Open Attachments (SUBMITTED or REVIEWED)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Waiver Admin (SUBMITTED or REVIEWED)	x	x	✓	✓	x	x	x	x	x	x	x	x	x	✓	
Review Project	x	x	✓	✓	✓	✓	✓	✓	✓	✓	✓	x	x	✓	An individual named as LCI or Co-Investigator can REVIEW the project
Approve Project	x	x	x	x	x	x	x	✓	✓	✓	✓	✓	x	✓	An individual named as LCI or Co-Investigator can not APPROVE the project
Clone Project (APPROVED)	✓	✓	✓	x	x	x	x	x	x	x	x	x	x	✓	
Assign Delegate Approver to Project	x	x	✓	x	x	x	x	x	x	x	x	x	x	✓	
Views															
Project List - Personal Projects created or assigned to	✓	✓	-	-	-	-	-	-	-	-	-	-	x	-	
Project List - Level 3	x	x	-	-	✓	✓	✓	✓	✓	-	-	-	x	-	
Project List - Level 2	x	x	-	-	✓	-	✓	✓	✓	-	-	-	x	-	
Project List - Level 1	x	x	-	-	x	x	x	x	✓	-	-	-	x	-	
Project List - All	x	x	✓	✓	x	x	x	x	✓	✓	✓	✓	✓	✓	
Location	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Delegate Roles	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Profile Template	x	x	x	x	x	x	x	x	x	x	x	x	x	✓	
Profile List	x	x	x	x	x	x	x	x	x	x	x	x	x	✓	
System Administration															
Create Profile	x	x	x	x	x	x	x	x	x	x	x	x	x	✓	
Edit Profile	x	x	x	x	x	x	x	x	x	x	x	x	x	✓	
Enable/Disable Profile	x	x	x	x	x	x	x	x	x	x	x	x	x	✓	
Edit Profile Template	x	x	x	x	x	x	x	x	x	x	x	x	x	✓	
Assign/Edit Approver Delegate Roles	x	x	x	x	x	x	x	x	x	x	x	x	x	✓	
Assign/Edit Reviewer Roles	x	x	x	x	x	x	x	x	x	x	x	x	✓	✓	