Hiring of ANU Premises by parties external to the ANU

Where any organisation (third party) external to the ANU hires any ANU owned Facility, they are required to provide evidence to the ANU that they hold Public Liability Insurance to a minimum of $5M/ $10M.

They should be requested to provide a Certificate of Currency setting out:

- the name of the Insurer
- the Period of Insurance
- the amount of any excess, and
- the Limit of Liability

The University does hold a hirer’s liability cover which protects directors, officers, employees, member, committee members, voluntary workers, or not-for-profit organisations who may not have or be able to obtain cover against personal injury or property damage caused during a period of temporary occupation as a hirer of the educational institution’s facility.

Please also note Facilities & Services Policy on [Functions On Campus](#)

Please contact the insurance office if there is an incident resulting from a hired facility.