



# Chief Warden Change of details form

This form is to be used when a change of details is required for the buildings Chief Warden.

The form can be emailed to the Universities Fire Safety Officer or fax on 58892

## Building Details

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Building Number: \_\_\_\_\_

Building Name: \_\_\_\_\_

Faculty/Division: \_\_\_\_\_

School: \_\_\_\_\_

## Chief Warden Details

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Name: \_\_\_\_\_

University number: \_\_\_\_\_

Office Phone Number: \_\_\_\_\_

Mobile Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Buildings ECO list updated with new details

Building Custodian and Manager notified

## Completed by

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Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Office use only

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Master list updated

Website updated

ANU Security Notified