

Level	Role	Users Who Could be given this Role	Description
7	Undergraduate	Undergraduate students doing coursework or research which requires working with chemicals	Read only access to MSDS, risk assessment and label creation.
6	Basic	Researchers; graduate, honours, PhD, PhB students	groups through folder permissions), stocktake can be done, chemicals can be moved to other locations within group. (User needs ability to generate containers and move them to locations such as stores and waste areas for purchasing and waste disposal purposes, respectively). Access to CREDO (for waste disposal and proper labelling of lab chemicals).
5.2	Group Leader Assistant 2	Senior PhD student, Fellow, Senior Researcher, Lab Technician/Assistant	as above, plus containers can be moved within own group and to other groups within own school, items can be taken off the inventory system. Adding new locations.
5.1	Group Leader Assistant 1	Senior PhD student, Fellow, Senior Researcher, Lab Technician/Assistant	as above, plus purchases can be approved
4	Group Leader	Supervisor, Academic	as above, plus flag alerts (e.g. purchase request for restricted chemicals) are sent to group leader
3	Store administrator	Store staff, Administrative staff, Operational manager	stocktake, adding new containers to the system, changing ownership and barcode of containers, changing location of containers within own school and to other schools (but not from other schools to own school), see all chemicals in all locations across school
2	School Administrator	WHS Safety Manager, Senior Technical Officer, Laboratory Manager, School Manager	as all of the above combined, plus adding new users to the system within own school, generate inventory reports for the whole school (DGC-specific, CAS-specific, schedule-specific)
1	System Administrator	WHS Manager, ITS system administrator	all of the above, plus add new users across the University, see all chemicals across the University, move chemicals between schools, inventory reports for the whole university