

Application for Permission to Excavate are only available from the Space and Drawing Office Team at Facilities and Services. Please see below a sample of the Permission to Excavate. Forms are only issued to the ANU Project Officer

Email space@anu.edu.au or 612 53812

Application for Permission to Excavate

Prior to any excavation work, penetration of surfaces or concrete cutting and coring being carried out at the AUSTRALIAN NATIONAL UNIVERSITY this form must be completed and authorised by the nominated Project Officer/ Coordinator located at Facilities & Services, Anthony Low Building, 124 Garran Road, ACTON, ACT 2601.

PROJECT INFORMATION	
Project Name:	
ANU Project Officer / Coordinator Supervising Work:	
Applicant/Contractor:	
Site Location / Area where the work is to be undertaken:	
Description of Work:	
Anticipated Start Date:	

APPLICANT / CONTRACTOR'S ACKNOWLEDGMENT

WARNING

The ANU plans showing the position of underground services or in-floor and wall services have been prepared solely for the University's own use and may show the position of such underground, in-floor or wall services and other structures and equipment relative to fences, buildings, etc., as at the time the service was installed and may not take into account any subsequent change in particular.

The ANU accepts no liability for inaccuracies in the information or lack of information on plans provided to the contractor as part of this clearance process.

Persons excavating, penetrating surfaces or concrete cutting and drilling are required to exercise due care in the completion of work and will be held responsible for any damage caused to services on the University's site.

All Dial Before You Dig correspondence and information is to be provided to the Facilities and Services Project Officer / Coordinator, before the clearance can be completed.

I acknowledge that I have received a drawing indicating known underground services located in the areas to be excavated, and will abide by the conditions stated hereunder:

Name (print)

Applicant's Signature

____ / ____ / ____
Date

INTERNAL CLEARANCES (Completed by ANU Project Officer)						
Discipline	Clearance Required	Contact	Conditions	Drawings Sighted	Name	Signature
BMS		BMS Supervisor T: 6125 2126 M: 0416 249 823				
Electrical		Electrical Engineer T: 6125 5009 M: 0429 606 519				
Gardens and Grounds		Arborist T: 6125 3017 M: 0416 249 704				
Hydraulics		E&TS Hydraulics Officer T: 6125 3836 M: 0416 249 762				
Security and CCTV		Security Manager T: 6125 2249 M: 0400 354 080				
Waste and Recycling		Waste & Recycling Manager T: 6125 1660 M: 0416 249 772				
Communications Infrastructure		Networks & Communications T: 6125 5033				
Fire Penetrations		ANU Fire Safety Officer T: 6125 2325				
Other						

EXTERNAL CLEARANCES (Completed By Contractor)

Dial Before You Dig – www.1100.com.au or phone 1100.

You must provide electronic copies of all **Dial Before You Dig** Drawings, Clearances and Correspondence to space@anu.edu.au, and relevant ANU Project Officer

REVIEW (Completed by ANU Project Officer)

It is the ANU Project Officer's responsibility to ensure the following documents, clearances and notifications have been attached and completed (as appropriate) prior to granting the Clearance to Excavate.

- ANU Drawings Attached
- Dial Before You Dig Documentation provided
- Internal Clearances Completed
- Notification to Building Custodian and Stakeholders as necessary

ANU Project Officer (print name)_____
Signature____ / ____ / ____
Date

