**Annual Inspection Checklist for PC2 Plant Facility**

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| **Facility name:** | |
| **Inspected by:** | **Date:** |
|  | **OGTR Identifier number:** |

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| **Facility and fitting conditions** | | | | | |
|  | | **Yes** | **No** | **N/A** | **Notes** |
| **Facility** | Is the facility site subject to flooding or storm surges as described in requirement 1 of Part A. |  |  |  |  |
| **If yes;**  Are there strategies in place to minimise the risk of loss of containment during such events |  |  |  |  |
| **Structure** | | | | |
| Fully enclosed space bounded by walls, doors, windows, floors and ceilings |  |  |  |  |
| Any significant structural changes that may affect containment |  |  |  |  |
| **Boundaries** | Maintained to be rigid, durable and suitable for the environmental conditions they are exposed to, and able to withstand expected wear and tear |  |  |  |  |
| Transparent sections are made of glass, polycarbonate sheeting or similar durable material |  |  |  |  |
| Boundaries impact resistant or protected from impact |  |  |  |  |
| Entry of surface run off water prevented |  |  |  |  |

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|  | | **Yes** | **No** | **N/A** | **Notes** |
| **Anteroom** | Facility has an anteroom and entry to the facility is via the anteroom |  |  |  |  |
| **If GMOs or GM products have the potential to be disseminated by invertebrates** – anteroom has strategies in place to prevent entry and exit of invertebrates |  |  |  |  |
| **Surfaces** | Impermeable to GMOs or effective mechanisms in place to decontaminate them |  |  |  |  |
| **Decontamination of hands** | Washbasin or other means of hand decontamination present |  |  |  |  |
| **Drainage exits**  **(Barriers)** | Fitted with barriers to prevent invertebrates, animals, GM plants or GM propagative plant material entering or escaping via the drains |  |  |  |  |
| **Drainage exits**  **(Effluent Control)** | Fitted with liquid traps that are permanently filled with appropriate decontaminant |  |  |  |  |
| Liquid entering drains contained and treated as waste |  |  |  |  |
| **Open spaces under benches and equipment** | Accessible for decontamination |  |  |  |  |

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| **Dealings involving GM micro-organisms** (these conditions must also be met if any of the dealings in the facility involve GM micro organisms) | | | | | |
|  | | **Yes** | **No** | **N/A** | **Notes** |
| **Aerosol containment** | Dealings involving Risk Group 2 PC2 GMOs produce aerosols |  |  |  |  |
| BSC or other equipment specifically approved in writing present |  |  |  |  |
| **If BSC Class I or II used to contain the aerosols:** | | | | |
| BSC inspected and tested at least once within last 12 months |  |  |  |  |
| Certificate of test results and date of next test affixed to side of cabinet |  |  |  |  |
| **Heat based decontamination equipment** | Validated monthly |  |  |  |  |
| Calibrated annually |  |  |  |  |
| **Backflow prevention** | **If installed** – maintained and tested annually (if testable) |  |  |  |  |
| Changes to or new connections made to the water supply  (**If yes** - new Risk Assessment required) |  |  |  |  |
| If RA requires backflow protection, is it installed and functioning properly |  |  |  |  |

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| **General Conditions** | | | | | |
|  | | **Yes** | **No** | **N/A** | **Notes** |
| **Ownership of facility** | Certification holder owns or has authority to maintain facility and fittings |  |  |  |  |
| **If no** – has owner not carried out or refused to carry out required maintenance |  |  |  |  |
| **Signs** | OGTR signage and biohazard signs affixed to access door/s (signs are on or near access door/s and able to be clearly seen by persons entering facility) |  |  |  |  |
| **Disinfectant** | Supply suitable for use against the GMOs dealt with in the facility available |  |  |  |  |
| **Pests** | Pest control strategy in place. |  |  |  |  |
| **Obligations of the certification holder in respect to the users of the facility** | | | | | |
|  | | **Yes** | **No** | **N/A** | **Notes** |
| **Authorised persons** | Facility access restricted to authorised persons (as described in Part B, conditions 1 to 9, of the *Guidelines for Certification of Physical Containment Facilities PC2 Plant Facility Version 3.2 – issued 1 March 2013)* |  |  |  |  |
| **Behavioural Requirements** | | | | | |
| **Training** | Persons conducting dealings with GMOs in the facility have been trained in the behavioural requirements (as listed in Part C of *Guidelines for Certification of Physical Containment Facilities PC2 Plant Facility Version 3.2 – issued 1 March 2013)* |  |  |  |  |