Word for Academic Writing: Thesis Essentials

Presenter:

Candida Spence - ANU Library Digital Literacy Training



Outline

- Top tips for formatting your thesis
- Honours Theses Guidelines
- Procedure: Higher Degree by Research: Submission and Examination of Theses
- HDR Milestone Reporting eForms Submit your Thesis for examination
 - iThenticate for HDR
 - Upload thesis process and tips



Word for academic writing: maintaining consistency in your thesis

EndNote Mendeley and Zotero

Word for academic writing: putting your thesis all together



Thesis formatting at ANU

- Use the 'Thesis Chapter Template' to maintain consistency in your thesis
- Use a Reference Manager to organise and streamline the referencing process
- Apply Captions for tables, maps, figures and charts
- 4 Keep your chapters separate throughout the writing process
- Bring thesis together: Join all chapters into one to maintain consistency throughout

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Honours Theses Guidelines

- Honours Guides are produced by each ANU College
- Format and cover page requirement vary for each ANU College

"Thesis Title"
Bachelor of Arts, Honours in Anthropology
The Australian National University
Ms Joe Blogs
May, 2023
This thesis is submitted in partial fulfilment
of the requirements for the degree of
Honours in Anthropology in the College of
Arts and Social Sciences.

Submitted for the degree of Bachelor of Asian Studies (Honours) The College of Asia and the Pacific The Australian National University



Procedure: Higher Degree by Research: Submission and Examination of Theses

ANU Policy Library: policies.anu.edu.au > ANUP_012815

policies.anu.edu.au/ppl/document/ANUP_012815



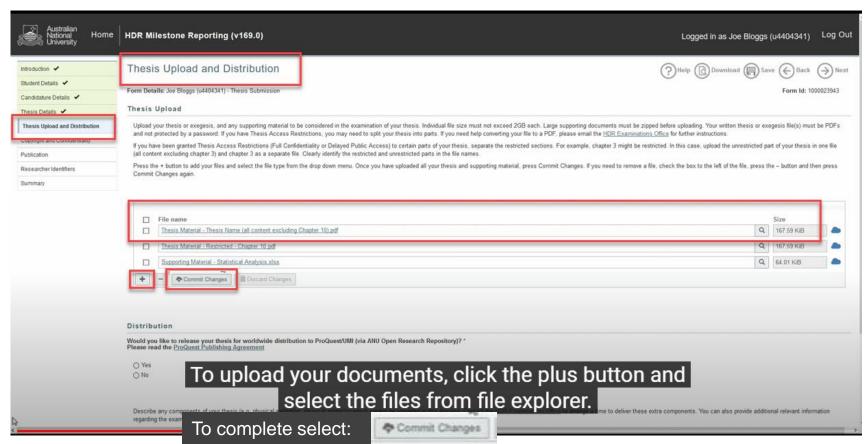
HDR Milestone Reporting eForms Submit your Thesis for examination

- Notification of Intent to Submit Milestone submitted prior and approved by your Primary Supervisor
- You can update Thesis Title and Abstract before uploading Thesis
- Abstract must be 650 to 4,000 characters and cannot contain any accented, subscript or superscript characters
- Thesis and supporting materials file size max 2GB each file
 - Example: thesis with images 16.6MB = 0.0166GB

This video steps you through submitting your thesis using the Thesis Submission Milestone eForm

youtu.be/s85cq6R5uos







HDR Milestone Reporting eForms Submit your Thesis for examination

- File upload generally it is a single file for Examiners version
- Final upload it may include reports from supervisor addressing comments of panel

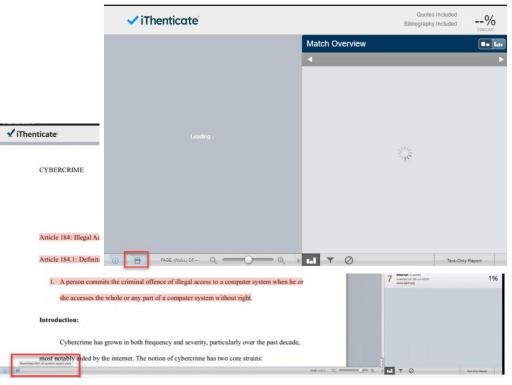
NEW: HDR candidates will be required to submit a similarity report from iThenticate (text-matching software) with their final thesis from June 2023 onwards, as part of the eForms process.

anu.edu.au/students/academic-skills/academic-integrity/ithenticate-for-hdr



iThenticate Report format

- To share report with your supervisor along the writing process
- To prepare for Final upload to Milestones with your thesis download PDF of current report view
- Press Print icon bottom left > select PDF



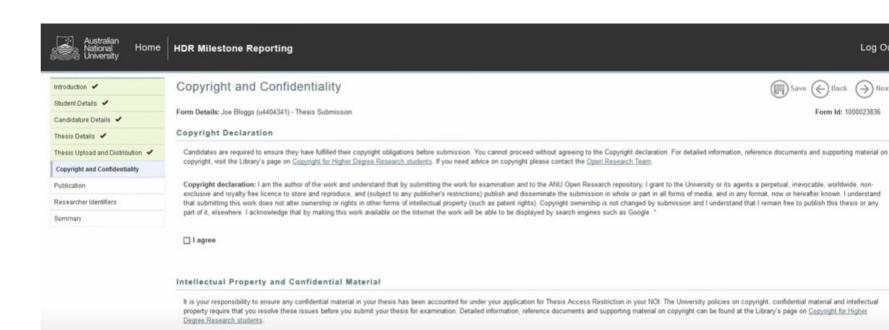


HDR Milestone Reporting eForms Submit your Thesis for examination

Indicate whether you would like your thesis to be released for worldwide distribution to ProQuest

Distributi	on
	ike to release your thesis for worldwide distribution to ProQuest/UMI (via ANU Open Research Repository)? * the ProQuest Publishing Agreement
Yes	
O No	





O Yes (or I have approved restrictions)

O No

of my thesis in the ANU Digital Theses Collection and dissemination online.

Do you confirm all of the above? "

Intellectual property rights: I confirm that my thesis does not infringe the intellectual property rights of a third party OR that all parties with a claim to intellectual property contained in any content in my thesis have agreed to the deposit

Confidential Material: I confirm that my thesis does not contain confidential information or that I have obtained permission from the authorised party to make the confidential information public.

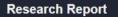


Log Out

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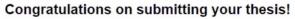


Student Administration





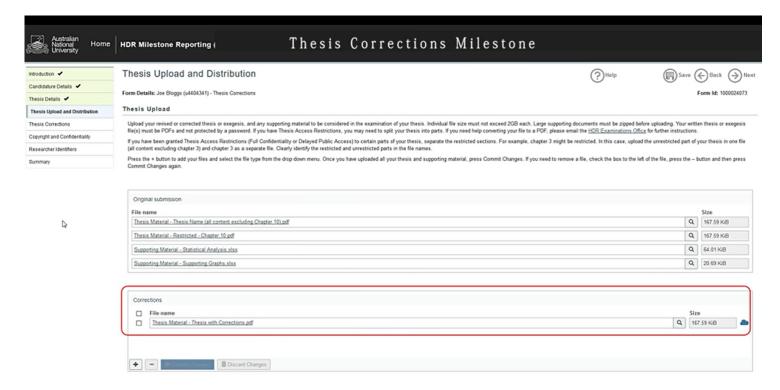






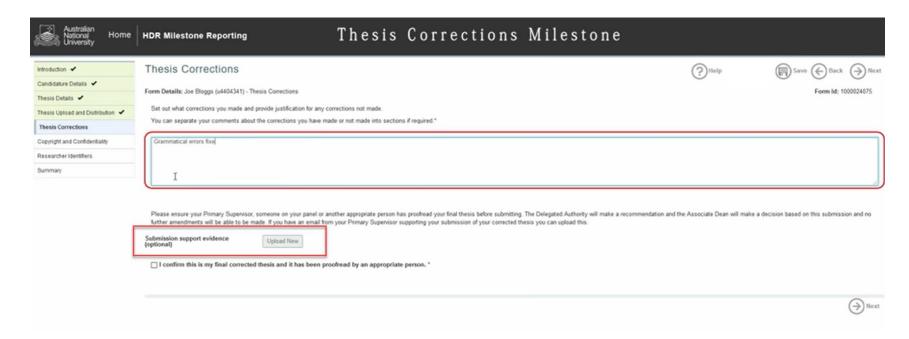


Submit your Corrected Thesis





Submit your Corrected Thesis





Submit your Corrected Thesis





THANK YOU

Contact Us

ANU Library Digital Literacy Training Candida Spence Joplin Lane, J.B. Chifley Library T 02 6125 4965 E Candida.Spence@anu.edu.au W anulib.anu.edu.au

Appointments bookings:

anu.libcal.com/appointments/academic-competencies-digital-capabilities



Word thesis formatting consults provide an opportunity to ask questions about Microsoft Word, including troubleshooting and help with advanced academic writing requirements such as formatting your thesis – setting up your chapter template.

EndNote formatting consults provide an opportunity to manage your EndNote library and maintain consistency in your referencing style, including fixing inconsistencies, updating referencing styles, ensuring you are meeting academic referencing requirements and creating an online EndNote library.