M I N U T E S

MEETING
Social Sciences and Humanities Library Advisory Committee (SSHLAC) 

PRESENT
Dr Cynthia Allen, Mr Gordon Bull, Dr Rachel Bloul, Ms Kathy Collier, Dr Douglas Craig (Chair), Mr Vic Elliott, Mr Jan Fadnes (social sciences PARSA representative), Ms Susan Ford (humanities PARSA representative), Ms Diane Humphery, Ms Sue Kosse, Dr John McCarthy, Ms Jenny Stephens (representing Meredith Batten, National Library of Australia), Dr Caroline Turner, Dr Dandan Zhang (representing Dr. Yuji Tamura) and Ms Helena Zobec (Minutes).

APOLOGIES
Ms Meredith Batten, Dr Yuji Tamura, Ms Keturah Whitford

DATE/TIME
10.00 am on 16th June 2010

VENUE
Graneek Room, JB Chifley Building

2. MINUTES OF THE PREVIOUS MEETING OF 2 November 2009
Minutes accepted without amendments

3. BUSINESS ARISING FROM THE MINUTES
All actions had been completed from the previous meeting, namely:
- Material identified as AVAILABLE in the Library catalogue often unable to be located. Reasons for this include items being returned but not yet re-shelved. Turn around times for material returned and re-shelved has now been reduced. Collection has also been shelf-read to enable material mis-shelved to be relocated to its correct location and therefore able to be located when identified as AVAILABLE. Missing books procedure also promoted to clients to encourage them to declare an item is missing, when unable to be located on shelf but having status as AVAILABLE.
- Large scale floor maps to be displayed on the walls of every floor and in place for the 2010 academic year. COMPLETED. Floor maps also updated on Chifley Library website.
- Library to revisit the wording on Library notices as not always clear what the client should do in response to receiving notices. Library notices have now been updated to improve clarity of the messages received and remove any confusion where possible.

4. DIRECTOR, SCHOLARLY INFORMATION SERVICES AND UNIVERSITY LIBRARIAN REPORT
4.1 Cost Benefit Study
Mr Vic Elliott, Director Scholarly Information Services and University Librarian reported:
- Mr Elliott recalled that this study was to measure the value of library provided information resources. ANU was one of the 3 University Libraries in Australia SSHLAC 16 June 2010 surveyed in depth during the course of the study, along with UQ and Uni of Adelaide, which took place in the latter part of 2009
- a soft copy of the report was made available to Committee members with permission from Outsell.
- a copy of the slides from Mr Elliott’s presentation was also circulated to all Committee members in April, at the time of the scheduled presentation
- Mr Elliott provided an Executive Summary of the findings from the Outsell Study
4.2 Scholarly Information Services Planning Advisory Committee
- 5 meetings have been held to date - 5 October 2009; 16 November 2009; 4 March 2010; 29 April 2010; 3 June 2010
- List of projects/proposals developed include: ePublications; Learning needs; Research needs; eResearch and digital scholarship; physical and digital archives; libraries and collections
- Consideration of these lists will form part of the University budget process

4.3 Access and Collection proposal for increased funding
- 2009 A & C budget $8.53 mill
- 2010 A & C budget $8.23 mill
- In 2009, an additional $300,000 was provided as a contingency to provide protection against worst effects of global economic crisis or financial downturn
- In relation to 2010 A&C budget, the Library has purchased $1.25 mill US$ in October 2009 (@ 0.91) and an additional $1.5 mill US$ in January 2010 (@ 0.92)
- Of the Go8 Libraries, the ANU Library has the lowest Information Resources budget (this data is available on the CAUL website)
- Mr Elliott is currently working on a paper seeking an increase to the A & C budget for future years

4.4 Hancock West Redevelopment
- $4.15 mill has been made available for this redevelopment
- Level 2 will be a teaching area
- Level 3 will be a flexible learning area shared between the Library and the College
- Both the Library and the College of Science have benefited from this collaborative exercise
- Project will build on the strengths from the Chifley refurbishment

5. ACCESS AND COLLECTIONS
5.1 Financial result for 2009
- Ms. Zobec provided committee members with a copy of final statement for Period 13 2009
- Ms Zobec raised the matter of recurrent cost items being monitored closely to achieve the best balance between usage of resources (where this information is available), critical impact of resources on teaching, learning and research and following up on low use material with LAC members at the time of renewal of subscriptions in 2010.

5.2 Access and Collection Budget 2010
- The 2010 Access and Collection Report tabled for discussion.
- The 2010 total budget allocation for social sciences and humanities is $1,709,889 including the carry forward from the 2009 allocation
- It was also noted the Library is pursuing the acquisition of E-Books where possible and appropriate for all discipline areas within the social sciences and humanities. It is now evident there has been an increase in the publishing of E-books and access conditions are improving the way in which resources are able to be used in an academic library environment. SSHLAC 16 June 2010 Minutes
- Members were encouraged to promote the purchase of e-resources where appropriate for the Library’s collection

5.3 Collection Update from 2009
- A Collection Update Progress Report from November 2009 was circulated to members for discussion
- A listing of Journals and Databases acquired was discussed
- Ms. Humphery reported that all subscriptions endorsed by the Sub-Committees had been acquired since the previous meeting in November 2009

5.4 Significant new Acquisitions
- Ms Humphery reported on the One-off purchases acquired from the Director’s funds
- A listing of significant new acquisitions was also provided and discussed
5.5 Serial Titles proposed for cancellation
o Ms Humphery reported on cancelled serials titles, as nominated and endorsed by academic staff

5.6 New serials proposed for purchase
o The list of new serials proposed for purchase was circulated to committee members for discussion.
o Titles listed were supported by members to go to either the HUMSSLAC or ECGLAC Committee for endorsement to proceed to purchase.
o Dr Craig emphasised that each proposal required the support of 2 academic staff as a condition of acquiring recurrent and expensive resources. It was noted that where proposals are not supported by 2 academic staff at the time it goes to the Sub-Committee meetings for endorsement, then the proposals cannot be considered

6. NATIONAL LIBRARY OF AUSTRALIA REPORT
o Jenny Stephens, Acting Manager Overseas Collection Development, NLA presented a report on recent National Library acquisitions relevant to the social sciences and humanities
o Ms Stephens reported that the NLA would be expecting a difficult year as a result of the continued impact of the GFC of 2009 and at the time of the meeting were still finalising the 2010-2011 budget
o Report was circulated to members

7. ITEMS OF OTHER BUSINESS
o No items of Other Business were raised

8. NEXT MEETING
o It was noted that the next meeting would be planned for the non-teaching period in November 2010. To be initiated by the University Librarian or the Chair, SSHLAC.