MINUTES

MEETING
Social Sciences and Humanities Library Advisory Committee (SSHLAC)

PRESENT
Dr Douglas Craig (Chair), Dr Cynthia Allen, Dr Glen Barclay (representing Dr Caroline Turner), Dr Rachel Bloul, Ms Kathy Collier, Mr Vic Elliott, Ms Susan Ford, Ms Diane Humphery, Dr John McCarthy, Ms Fouzia Sultana, Ms Keturah Whitford, Ms Chikako Yamauchi and Ms Helena Zobec (Minutes).

APOLOGIES
Mr. Gordon Bull, Ms Sue Kosse, Ms Meredith Batten, Dr Yuji Tamura, Dr Caroline Turner

DATE/TIME
10.00 am on 2nd November 2009

VENUE
Graneek Room, JB Chifley Building

2. MINUTES OF THE PREVIOUS MEETING OF 13 November 2008 & BUSINESS ARISING FROM THE MINUTES

Accepted with an amendment as follows:

- It was agreed that the next meeting would be planned for the 1st week of October 2009.

To read as:

- It was agreed that the next meeting would be planned for the 1st week of November 2009.

All actions had been completed from the previous meeting, namely:

- Review of Linguistics Serials has been completed
- ArtsHub membership to be further investigated and will be reported under Agenda Item 4.2
- List of proposals for purchase to be actioned as agreed at Sub-Committee Meetings has been completed.
- Each proposal for expensive items will now be supported by two other academics to reflect the same practice currently used for recurrent cost items as endorsed by Sub-Committees
- Outsell Cost Benefit Study completed and will be reported under Agenda Item 3.3
- New materials display unanimously supported by Sub-Committee Members. Display proceeding to implementation.

3. DIVISION OF INFORMATION REPORT

3.1 IIS (Information Infrastructure Services) Review 2009
Mr. Vic Elliott, Director Scholarly Information Services and University Librarian reported:
An IIS Review was conducted in 2008. The second IIS Review undertaken in 2009 looked at campus-wide services. The emphasis throughout the report is for a cohesive campus approach to Information Services with the current focus being on enterprise and admin. Systems. The Library did not receive extensive focus in this Report.

The document also focused on the establishment of Planning Advisory Committees (PACs) which will be discussed under a later agenda item and that Colleges now have their own Information Structure and Services Plans.

Planning Advisory Committee College representatives have been appointed with the purpose of these Committees to aim to avoid duplication of information services campus wide and to build a set of preferred suppliers University wide resulting in a better use of available resources.

Dr. Doug Craig raised the issue of centrality of the Library in light of the focus on central IT vs. College IT infrastructure. Whilst College Plans concentrate on IT and publishing issues they do not focus on Library related issues. As planning is linked to the budget process, it is critical that College Plans address Library issues, e.g. budget for the collections may impact on the ability to harness funds for scholarly information resources.

The focus of the PACs is on performance and planning and Committee members sought general advice on budget preparation for the collection. Mr Elliott responded in relation to the Outsell Cost Benefit Survey and how the survey data will enable us to demonstrate well-used resources and the Library’s value to the ANU community, particularly as the current environment is a financially competitive arena.

Mr Elliott also stated that the Access and Collections budget has been protected since 2002 and any increases have been based on the Colleges contributing to this budget.

It is important that College Plans recognise the need for funding resources for teaching, learning and research.

### 3.2 Scholarly Information Services Planning Advisory Committee

Mr. Elliott spoke to the papers circulated on the Planning Advisory Committees and the terms of reference for all three Committees.

The Scholarly Information Services PAC is chaired by Prof. Toni Makkai, with members all being from academic staff as well as the Director, Scholarly Information Services and University Librarian.

The first meeting was held on 20 October 2009 with the next meeting scheduled for 16 November 2009.

The Committee plans to meet three times per year.

Dr. Craig raised the issue of any connection between the Advisory Committees.

It was noted that the Library Advisory Committees (LACs) would continue as they are discipline based and deal with local needs of the community. Mr. Elliott reinforced the continued need for LACs as operationalising committees.

It was noted that there are no student representatives on the Planning Advisory Committees.

There was an emphasis placed on the timeline in the circulated email from Rick van Haeften in relation to the budget process.

### 3.3 Outsell Cost Benefit Study
Mr Elliott outlined the purpose of the Study and that it engaged the Go8 institutions. The 3 institutions that were engaged in the survey from the Go8 included University of Queensland, University of Adelaide and the ANU.

It was noted that the ANU provided the second highest number of responses to the survey.

The consultant who managed the survey visited from the UK for a 2 week period and assisted with the shaping of the survey questions.

Dr. Craig was a member of one of the two panels at the ANU and follow up validation focus groups are being planned.

The final report is expected by the end of 2009 with the timing of the release of the report still under discussion.

Mr Elliott will also be presenting a paper on the study at an International conference.

4. ACCESS AND COLLECTIONS

4.1 Access and Collections Budget Update

Ms. Zobec provided committee members with a copy of the Period 9 Access and Collections Report and updated members with the most recent figures acquired from the Library Management System with some areas close to expending their allocation for 2009.

Dr. Craig raised the issue of the current status of the US dollar with Mr. Elliott reporting that the current value is favourable in relation to information resources.

4.2 Collection Update from June 2009

Mr. Elliott reported that though we are in a better global financial situation than the previous meeting, we will look to carry funds forward safely.

Ms. Humphery reported that all subscriptions endorsed by the Sub-Committees have been placed.

Ms. Humphery also reported on the significant purchases endorsed and processed since the previous meeting.

Ms. Humphery reported that since the ArtsHub subscription was supported and pursued after the May meeting that free membership became available to students, negating the need for the Library to pursue the membership.

It was noted that the Sub-Committees felt that the Cross-National Time-Series Data Archive proposal would better be funded from the discipline fieldwork budget.

It was noted that the Journal of Cultural Economy was not pursued as the proposer has left the ANU.

It was noted that the College of Business and Economics is reviewing options for Advances in Public Interest Accounting, as the title is only part of a large and very costly Emerald e-series.

Ms. Humphery reported on cancelled serials titles, as nominated by academic staff.

4.5 New recurrent costs proposed for purchase

The titles circulated would under normal circumstances be endorsed by the Sub-Committees, but as the funds are available for those titles proposed and as there will be no Sub-Committee...
meetings this November, this Committee endorsed the purchase of those titles circulated to Committee members

- The Committee also endorsed the purchase of *Perdita Manuscripts I: Women Writers, 1500-1700* (Adam Matthew Digital) with approval that the School would also contribute in part to the cost of this resource

5. ITEMS OF OTHER BUSINESS

- The matter of turn around time of items returned to be shelved and made available was raised and it was noted that this was addressed immediately after being raised at the 13 May 2009 SSHLAC meeting
- It was noted that a number of colleagues had approached Committee members about material having the status of AVAILABLE on the catalogue but not found on the shelves. **ACTION:** Ms. Zobec agreed to look into this matter to improve those issues raised
- The matter of floor plans identifying the layout of the collection to be displayed on each floor of the Chifley Library. **ACTION:** Ms. Zobec agreed to pursue the suggestion of large scale floor maps to be displayed on the walls of every floor and in place for the 2010 academic year
- The matter was raised for the Library to re-check the Library notices received by clients as often it is unclear where material is to be collected. **ACTION:** Library to revisit the wording on these notices

6. NEXT MEETING

- It was agreed that the next meeting would be planned for the non-teaching period in June 2010.