MINUTES

MEETING  Social Sciences and Humanities Library Advisory Committee (SSHLAC)
PRESENT  Dr. Douglas Craig (Chair), Ms. Meredith Batten (National Library of Australia), Mr. Gordon Bull, Ms. Kathy Collier, Mr Vic Elliott, Ms. Diane Humphery, Dr. Harold Koch, Ms. Sue Kosse, Ms. Helena Zobec (Minutes).

APOLOGIES  Dr. Cindy Allen, Dr. Rachel Bloul, Dr. Bob Breunig, Susan Ford, Dr John McCarthy, Dr. Caroline Turner and Ms. K. Whitford

DATE/TIME  1.00 pm on 13th May 2009

VENUE  Graneek Room, JB Chifley Building

1. WELCOME AND APOLOGIES

   o Vic Elliott welcomed Committee members
   o Dr. Harold Koch welcomed as representing Dr. Cindy Allen.
   o Vic Elliott outlined the implementation of the new governance for Library Advisory Committee meetings as now being chaired by academic staff
   o Vic Elliott welcomed Dr. Doug Craig as the incoming Chair for the Social Sciences and Humanities Library Advisory Committee (SSHLAC)
   o Dr. Doug Craig expressed his appreciation on behalf of the Committee members to Vic Elliott for his role as Chair of the Social Sciences and Humanities Library Advisory Committee and his gratitude to Mr. Elliott for providing his expert advice in remaining on the Committee.

2. MINUTES OF THE PREVIOUS MEETING OF 13 November 2008 & BUSINESS ARISING FROM THE MINUTES

Accepted without amendment.

All actions had been completed from the previous meeting, namely:

2.1 May need to address recurrent costs (for serial subscriptions that are not part of the packages acquired by the Library). **Will begin by looking at the complete list of Linguistics serials with a view to cancelling titles no longer of educational or research value to the collection**

2.2 Library will look for strategies in March 2009 of how to best manage the expenditure on recurrent cost items. Any strategies to manage the fluctuations will need to be in place for the whole of 2009. **Completed.** It was noted that from November 2008 only material directly required for teaching will be purchased for the collection. Material for research will be ordered once funds availability is known from the 2009 University budget allocation process. **Ordering for teaching, learning and**
research has been reinstated as a result of having a firm Access and Collections budget for 2009.

2.3 A proposal to amalgamate the Humanities and Social Sciences Library Advisory Sub-Committees was presented to the Committee and supported. The new Sub-Committee structure will commence with the 2009 meetings and will consist of the following Sub-Committees:

- Humanities and Social Sciences Library Advisory Sub-Committee (HUMSSLAC)
- Economics, Commerce and Geography Library Advisory Sub-Committee (ECGLAC)

Completed and in place for 2009.

2.4 It was requested that 2009 Library Advisory Committees be held during the exam weeks of Semester 1 as academic staff are on campus and more available to attend meetings as not engaged in teaching. Sub-Committee meetings were scheduled for this time in June 2009.

Dr. Doug Craig informed the Committee that as he could only attend the first hour of the meeting that Item 4 on the agenda would be brought forward for discussion in his presence. In particular, Items 4.3, 4.4 and 4.5. The scheduled agenda will then resume.

Vic Elliott also agreed to take on the Chair role of the Committee for the second half of the meeting at Dr. Craig’s request.

4. ACCESS AND COLLECTIONS ALLOCATION

4.3 Significant new acquisitions

- A list of the significant new acquisitions for 2008 was circulated to Committee members and supported.
- A list of significant new acquisitions proposals for 2009 was circulated to Committee members and supported to be discussed in detail at the Library Advisory Sub-Committees (HUMSSLAC and ECGLAC respectively).

4.4 Serial titles proposed for cancellation

- A list of the existing serial subscriptions proposed for cancellation was circulated to members and supported to be taken to the Library Advisory Sub-Committee meetings as appropriate.

4.5 New recurrent costs proposed for purchase

- A list of the new serials proposed for purchase was circulated to Committee members.
- After some discussion of the detail associated with the titles nominated as new serial acquisitions, the following was agreed to:
Mr. Gordon Bull suggested the *ArtsHub* membership might be shared with the Art Library and then proportion the set number of members access points based on percentage of payment

**ACTION:** This matter to be raised at the HUMSSLAC meeting and then Art Librarian to be informed.

*WordBank Online (WBO).* Dr. Koch raised the matter of the subscription for this title as a matter of support for Research students engaged in a research project for a further 2 years.

*Cross National Time Series Data Archive.* Ms. Humphery raised that access to this resource would be problematic based on the format provided by the supplier. It was agreed that a more detailed discussion was to take place at the Sub-Committee (HUMSSLAC) meeting for 2009.

- No other matters were flagged and it was agreed to take the list of proposed titles for discussion at the Sub-Committee meetings.
- Dr. Craig raised the possibility of swapping the timing of the Sub-Committee meetings with SSHLAC in order for the detail to be shared at the over-arching SSHLAC meeting

**ACTION:** Dr. Craig and Ms. Zobec to discuss the outcome of the Sub-Committee meetings and the methodology for proceeding with actions from those meetings

It was agreed that each proposal for expensive items to be supported by two other academics to reflect the same practice currently used for recurrent cost items

**ACTION:** Ms. Zobec to take this proposal to the Sub-Committee meetings for endorsement.

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3. **DIVISION OF INFORMATION REPORT**

3.1 **2009 Budget**

- DOI Budget has been tightened. Staffing of Libraries has been flagged as an issue for 2009. BURF (Better Universities Renewal Fund) funding has enabled an upgrade of copying and printing facilities for students and is currently being rolled out
- Access & Collections Budget has remained at $8.2 mill across all disciplines for 2009 and includes an additional $300,000 to deal with currency fluctuations
- Go8 Librarians have met with 4 of the major electronic resources suppliers to revisit the current pricing model and negotiate mid to long-term arrangements for funding electronic resources to better deal with the world currency fluctuations and to also include access for alumni members
- The Library has purchased US dollars to ensure a level of certainty to budget for pre-existing 2009 commitments

3.2 **Review of Information Infrastructure and Services**
3.3 Planning Objectives

- Report was circulated for information
- Mr Elliott, University Librarian noted the final point on Value Framework where we are looking to measure the value of Library Resources. ANU is one of 3 universities included in this evaluation process

4. ACCESS AND COLLECTION BUDGET

4.1 Financial result for 2008

- The financial statement for period 13 2008 was tabled and accepted.

4.2 Access and Collection budget 2009

- The Access and Collections budget for 2009 for the Social Sciences and Humanities was tabled and accepted.
- It was noted that the SSH Access & Collections budget allocation for 2009 reflects that of 2008
- It was noted that in fact the final amount for each discipline fund code is better than in 2008 as there has been a significant reduction in the binding budget and these funds have been re-distributed to the discipline budget allocations

5. LIBRARY CLIENT SURVEY

- Ms. Collier reported on the 2008 InSync Client Survey (previously known as Rodski Survey)
- It was noted that the survey showed we had fallen in some areas, did very well in some areas and improved in some areas
- It was noted by Mr. Gordon Bull that given the high degree of disruption with the Collection Relocation Project, and the full range of services continued to be provided throughout the project, that the result is really very good. The Library was assessed as performing well overall on client services based on the survey results for 2008
- Ms. Collier reported on the Chifley Library specific responses to the survey results and the way in which the Library has responded to the client feedback from the survey

6. COLLECTION RELOCATION PROJECT

- A final report for the Collection Relocation Project was circulated to Committee members
The Project has been completed in the main with the following matters being of note:

- Project outcomes have been met, namely that shelf occupancy has been reduced to 75% allowing for a good level of growth space.
- Flex Labs have been installed in both the Chifley and Menzies Libraries.
- 330 new learning spaces across all libraries.
- Increased number of power points have been installed across all libraries to enable laptop facilities.
- Wireless facilities have been upgraded across all libraries to support laptop use facilities.
- New types of learning spaces with new furnishings have been provided and proven to be very popular with clients based on the volume of activity and observation of how that learning space is being utilised in the libraries since the commencement of the 2009 academic year.
- The refurbishment of the Art Library has been very positively received by both academic staff and students.
- Minor outstanding actions are currently being followed up as we reach closure of this 2 year Project, including updated signage to reflect the changed physical layout of the libraries, and upgraded technologies within the Group Study Rooms to support current teaching and learning methodologies across the university.
- Dr. Koch asked whether the libraries would run out of space long-term in relation to print resources. Mr Elliott reported on the Go7 Libraries Last Copy Retention Project as a way of the research libraries dealing with this issue as a collaborative group. This Project is addressing the way in which print titles are committed to as a collective, in order to free up space across all academic research libraries nationally.
- In addition compactus shelving will be the next phase of the ANU Collection Relocation Project which will double the space availability at the ANU Print Repository in the long-term.

### 6.1 New Serials Display

- It was agreed that SSHLAC members and Sub-Committee members would canvass academic staff views on the current format of displaying recent serials.

**ACTION:** Ms. Zobec to take to the Sub-Committee meetings for decision.

### 7. NATIONAL LIBRARY OF AUSTRALIA REPORT

- The following 2009 National Library Report was presented by Meredith Batten, Manager, Overseas Collection Development, National Library of Australia

**Acquisitions**
Although we are anticipating that 2009/2010 may be a difficult budget year across the board for Library operations and collections, details of next financial year's acquisitions budget are not yet available.

In terms of major electronic products, we have taken out subscriptions to a number of new services during the last year. The most significant of these are:

- **18th century House of Commons parliamentary papers** complements our earlier purchase of the 19th century HCPP. The dates for the collection cover from 1688 to 1834. As well as sessional papers from both the House of Commons and House of Lords, the Eighteenth Century collection also includes supplementary material: the Journals of the House of Commons and House of Lords; Private and Local Bills and Acts; debates (from the Parliamentary Register); and Histories and Proceedings of the House of Commons and House of Lords.

- **Eighteenth century journals part III** adds to our earlier acquisition of parts I and II. This part is drawn from two sources: the British Newspaper Library at Colindale and Cambridge University Library. It focuses on journals published outside of London. The inclusion of Canadian, Caribbean and Indian journals allows users to explore the ways in which major world events were reported in different areas of the globe. There are also a large number of Irish journals and British provincial publications.

- **19th century UK periodicals, Series I & 2** covers the period 1800 to 1900. When complete this collection will make available full runs of nearly 600 titles. Series I is called New Readerships: Women's, Children's, Humour and Leisure/Sport. Series II is called Empire: Travel and Anthropology, Economics, Missionary and Colonial. Material from the NLA collection was scanned for inclusion in Series II.

We are currently in licence negotiations for some additional products, namely:

- **Part 2 of Eighteenth Century collections online**

We are also hoping to purchase the genealogical resource *Findmypast*.

**Pacific acquisitions**

Pacific material continues to be a priority for our Overseas Collection. In December, I travelled to Fiji for the Pacific History Conference and, while I was there, I was able to undertake some acquisitions work. 54 publications not previously held were acquired, including some with Australian content.

**Newspaper Digitisation Project**

The Newspaper Digitisation Project continues apace.

In March the Library established a panel of providers for *Optical Character Recognition (OCR) and Scanning Services*. The establishment of a Panel of service providers should provide the capacity for increased volume of digitisation required to support the Australian Newspapers (AN) Service and other Library text-based digitisation programs over the next 3 to 5 years.
Over 1.8 million pages have now been scanned from microfilm and these pages are being routinely added to the Beta search site which was released in July last year. Since the release of the Beta service, a strong community of users has developed. Over 2 million lines of electronic text in over 100,000 articles have been corrected by these users. In addition, over 46,000 tags and comments have been added to articles.

**Treasures Preview Exhibition and new Treasures Gallery**

The Treasures Gallery preview exhibition opened in April and will run until mid July. This exhibition features 80 significant items from the Library’s Collection, providing a taste of the treasures which will be on display in the Library's new Treasures Gallery, which we anticipate will open in early 2011.

A designer for the new gallery has just been announced - Cunningham Martyn Design, a company based in Melbourne. CMD have been involved in the design of galleries at the Australian War Memorial.

**Restructure**

The Library’s Collection Management Division has undergone a minor restructure. As a result of this, my own area - Overseas Collection Development - has moved to a new branch - the Overseas Collection Management Branch. This branch also encompasses Asian Collections and our monographs ordering team. The manager of this branch is Amelia McKenzie, the former head of Asian Collections.

**8. NEXT MEETING**

- It was agreed that the next meeting would be planned for the 1st week of October 2009.

*No other business was raised.*