Australian National University

AGENDA

MEETING	**LIBRARY STAFF CONSULTATIVE COMMITTEE THE AUSTRALIAN NATIONAL UNIVERSITY**
MEET No.	Meeting no.4 2015
VENUE	Graneek Room, Chifley Library Building
DATE/TIME	**Monday 10 August 2015, 2-3.30pm**
CONTACT	Chris Harney

Part 1. Formal items

1. **Minutes from the previous meeting – 4 June 2015 –** online at

   http://anulib.anu.edu.au/intranet/_resources/library-staff-consultative-committee/LSCC_Minute-2015-05jun-04.pdf

2. Matters arising

   2.1 Report at next meeting on project to redevelop a revised business continuity plan. (Roxanne)

   2.2 Chris Harney to update phone tree of contact numbers for senior and contact staff for emergencies in the future. **Also** and look for the time scale for warden training revision in minutes. The Business Continuity Plan Contacts have been update.

3. **Attendance and apologies and membership – welcome new member** Heather Gianquitto replacing Daniel Pask – thanks to Daniel for his service

Part 2. Reports and policy matters

4. **Report from the Chair**

   4.1 Union Court

   4.2 NECTAR discussions - https://nectar.anu.edu.au/ (Early Career Academics at The Australian National University)

   4.3 ERMS

5. **Work Health and Safety report (Heather)**

   5.1 Policies (including smoking)

   5.2 Manual handling training

6. Report from work areas (only those that are present)

6.1 Digital Repository and Press

6.2 Archives and Records

6.3 Library Branches

6.3.1. Art & Music,

6.3.2. Chifley,

6.3.3. Hancock,

6.3.4. Law,

6.3.5. Menzies

6.3.6. Information Literacy Program

6.3.7. Library Communications

6.4 ANDS

6.5 HR

6.6 TLSCC

6.7 Finance

7. Library Co-ordination groups (Heather)

7.1 Information Access Coordination Group

7.2 Technical Services Coordination Group

7.3 Circulation Coordination Group

7.4 Collection Consultative Group

Part 3. Other business

8. Forum

Members to report on matters from their areas which may be of interest to the Committee

9. Next meeting 12 October 2015

Monday 2015.