1. Welcome & Apologies

- **Apologies:** Dr Ian Higgins; Dr Caroline Turner; Dr Stephan Fruehling, Dr Mark Dawson, Dr Daniel Nolan, Assoc. Prof. Heather Booth, Dr Elisabeth Findlay.

- **Present:** Professor Nicolas Peterson, Dr Rick Kuhn, Mr Steve Paget, Dr Daniel Martin, Dr Paul Burton, Dr Cynthia Allen, Dr Rachel Bloul, Dr Ann Neville, Ms Helena Zobec, Ms Diane Humphery, Ms Jacqui Kempton.

- **Welcome** Mr Steve Paget representing Dr Stephan Fruhling on this occasion, Dr Daniel Nolan replacing Dr Udo Thiel as the Philosophy representative and Assoc. Prof Heather Booth replacing Rebecca Kippen as the Australian Demographic and Social Research Institute representative.

- We welcome Jacqui Kempton to the Committee due to a change to the Collection Management responsibilities at Chifley. From June 2012 Diane Humphery is responsible for all matters associated with service provision to those in the Humanities and Jacqui Kempton is responsible for all matters associated with service provision to those in the Social Sciences (including Business and Economics).

2. Minutes of previous meeting

- **Minutes of 2011 meeting** were taken as a true and accurate record (Spelling error with Dr Cynthia Allen’s name corrected)

3. Business arising from previous meeting

- All action items completed but no resolution for Item 7 (recall loans period)

- As regards Item 7, Professor Nicolas Peterson did not find convincing the explanation for retaining status quo. Dr Cynthia Allen asked how other universities dealt with the issue, Dr Paul Burton asked if a survey of other university practices could be conducted, and Dr Rick Kuhn believes the current situation supports students but not academic staff. Helena Zobec to make further enquires with Kathy Collier.
4. University Librarian Report

- University Librarian, Ms Roxanne Missingham, provided Report to the 2012 SSHLAC meeting which was circulated to members.
- Briefing paper outlines some of the directions/issues being looked at by the Library at the ANU.

4.1.1 General issues

- Library/SIS would now operate separately from Division of Information (DOI); previously it operated as a subgroup of the Division
- DOI recently reviewed as part of the broader University Administrative Reviews process across all non-teaching areas
- Library/SIS will be reviewed in November 2012 and members of Committees are encouraged to make a submission to the Review, individually or through their College
- Library will be making a submission and copies of submission will be made available to members of Library Advisory Committees
- Changing nature of research at the ANU and Library’s collection reflecting those changes through strategies such as expanding open access to resources via SuperSearch, the Library’s discovery tool. Number of eResources (including ebooks) continues to grow in the collection.

4.1.2 Library Services

- Art and Music Libraries have been successfully consolidated
- It was noted staff savings from consolidation will be returned to Access and Collection budget
- Some significant collections have been acquired in 2012 such as major package of 80,000 eBooks from Ebsco
- Use of SuperSearch continues to grow
- Library undertaking a trial of extended opening hours (in response to feedback from previous Library surveys) for a 4-week period from 9 October through to 2 November 2012
- Extended hours will result in Chifley, Hancock and Law Libraries being open to midnight Mondays to Thursdays during the 4 weeks of the trial
- The 2012 biennial Library Survey has just been completed
- It is anticipated the results of this year’s survey and the feedback from the trial will assist in determining the best mix of services for clients in the future within available resources – the best match with what is of high demand and what is affordable
- Current Library/SIS Projects include a new archive system, an electronic documents and records management system, document supply software and a refinement of workflows associated with acquisition of library materials with the aim of making these resources available to clients in a shorter turnaround time
- Library is also investigating further digitization of library and archive materials and an automatic storage and retrieval system in the future.

5. Access & Collection Updates and Budget

Updates to report

- Currently refining the Approval Plan with Yankee Book Peddler (YBP). The past 12 months have included an assessment of current profile and
adjusting that where necessary, including processing of material as part of that Plan. Most recently looking into the funding allocation for the Approval Plan and investigating whether the e-preferred format as outlined in the Briefing Paper is reflected appropriately

- Finalising the establishment of an **Argentinian Approval Plan** with the South American Publisher, *Libreria Garcia Cambeiro*. This Approval Plan will support resources acquired for programs delivered in Modern European Languages and those delivered by the Australian National Centre for Latin American Studies (ANCLAS)

- In response to the directions set out in the Briefing Paper, we are moving to an **e-preferred model of resources** where appropriate. This has had an impact on the New Serials Display area on L1 of the Chifley Library. Staff who heavily use this display are being notified. Also investigating options for displaying New Materials in Chifley and what that might include

- There has been a focus on developing **LibGuides** with the current completed SSH LibGuides available to clients being Philosophy, Sociology, Latin American Studies, Military and Defence Studies, Political Science and International Relations, Evaluating Sources, Social Sciences and Humanities Collections

- Commencing a process of providing Liaison Librarian support for PhD students whereby we are promoting an initial meeting with each student identified to have a tailored session on their research and how the Library might be able to assist them in accessing resource required for their research

### 5.1 SSH Access and Collection Budget 2012

- Helena Zobec tabled current status of SSH Access & Collection budget outlining this year’s allocation and where we currently stand against that allocation

- Requests received to date in 2012 have been processed where relevant to teaching, learning and research and most cost effective solutions for our own environment have been sought

- Currently on target in terms of commitment and expenditure to date

- It is noted that the current exchange rates are contributing to our ability to acquire the majority of items requested and the current purchasing power of the Australian dollar.

- Focus has been on the acquisition of electronic resources (where possible in support of the current direction as outlined in University Librarian’s Briefing Paper)

- Current print loans are still high but there has been a significant increase in use of electronic resources

- A further increase in the Access and Collection Budget is being sought for 2013

### 5.2 Collection Update

- Diane Humphery spoke to documents circulated to members regarding collection update report
5.3 **New subscription proposals**
- Diane Humphery spoke to documents circulated to members of proposed new subscriptions and one-off expensive items for Committee approval

6. **National Library of Australia Report**
- Report provided by Vera Dunn, Acting Manager, Overseas Collection Development, NLA, that was presented to the Social Sciences & Humanities Library Advisory Committee (SSHLAC) meeting of 28 August 2012
- NLA has begun to implement the recommendations from the extensive review of the overseas collection at the NLA completed in 2011
- Improving efficiency of NLA’s collecting of overseas publications; reduced marginal collecting and have begun the shift from print to electronic
- Focus is on Australian authors being published overseas
- There is a reduction of material collected in European languages
- Revised NLA Collection Development Policy is expected to be released in late 2012
- Cancellation to less well used overseas serials titles
- Investigating E-book platform trials and the best model for NLA (similar to what ANU is doing for the ANU environment)
- Re-visiting their Approval Plans (similar to what Chifley is doing with the larger providers) to update profiles to reflect current collection enhancement directions and collection development practices
- Acquired a comprehensive collection of PNG election ephemera
- List of major NLA electronic acquisitions was included in report circulated
- Current NLA priorities included in the report reflect similar issues for all libraries, namely collection development directions, preferred format for acquisition (and therefore accessibility by users) and physical spaces for users which also reflects the needs of users when accessing resources provided through our Libraries.

**Meeting closed 11.30 am.**