

MINUTES

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| MEETING | Economics, Commerce & Geography Library Advisory Sub-Committee (ECGLAC) |
| PRESENT | Ms I. Putnis (Chair), Prof J. Bennett, Prof B. Chapman, Dr D. Hart, Dr C. Manning, Dr A. Martina, Ms S. Kosse, Ms E. White (Minutes). Ms Putnis welcomed the Committee members and explained that she is acting SSH Precinct Manager until the end of the year during Margaret Henty's secondment to DOI/Australian Partnership for Sustainable Repositories |
| APOLOGIES | Dr R. Breunig, Dr Y. Horiuchi |
| DATE/TIME | Thursday, 28 July, 2005, 2.00pm |
| VENUE | The Seminar Room, JB Chifley Building |

2. MINUTES OF THE PREVIOUS MEETING OF 22 October 2004

<http://anulib.anu.edu.au/ssh/lac/ecg041022.html>

Accepted

3. MATTERS ARISING FROM THE MINUTES

- Services to remote users now operational. Ms Putnis reported that there has been no contact from academics concerning distance courses and suggested that due to the high cost of offering such a service, it would be preferable if the Library could be included in discussions leading to the establishment of such courses. There was some general discussion on availability of resources for new courses and the possibility of streamlining the process between academics and the library.
- Rodski Survey - Academic staff are to be involved in the establishment of guidelines for any future book moves, particularly moves off campus.
- New serials proposals, recommended in 2004 have been ordered, except the online resource "Blackwell Encyclopedia of Management" which has not yet been released

4. DIVISION OF INFORMATION UPDATE 2005 -presented by Ms Kosse

- **A& C Budget**

There was a delay in the release of the budget due to F&BS requirements that the DOI change its budget codes and reporting procedures to fit in with the wider approach of the University. Funding for 2005 is adequate. The high value of the AUD\$ is masking the inflation rate.

The Library has implemented a risk management strategy by purchasing foreign currency (US\$, GBP and Euros), establishing a reserve of funds, together with a Director's contingency fund. It is also in the process of preparing formal contracts with major agents for the supply of serials.

- **Art and Music Libraries**

The Schools of Art and Music joined the Faculty of Arts in 2003 and now have been incorporated into the University Library system. There has always been a very close working

relationship - the most noticeable change is the extension of the opening hours so that they more closely mirror those of other Library locations on campus.

- **DOI Directors**

Director, STS

Director, CIS

Recruitment process is being activated for the above positions.

- **NLA and CSIRO**

A closer relationship is being developed between ANU and these 2 institutions. Implications for the Library primarily focus on the NLA with the formation of a Steering Group, access to resources, storage and also a grant application to digitise one major newspaper for each capital city in Australia.

CSIRO - implications IT and infrastructure focussed with possibly some storage interest with the Library.

- **ILMS**

New modules have been purchased to enhance Library services in respect of fully automated inter-library loan requests via the web and enhanced searching across electronic resources.

- **NARU**

Since 2003 the NARU library has not been staffed and the collection is deteriorating due to lack of air conditioning. RSPAS has requested that the library be closed and the collection distributed. Ms Putnis will visit Darwin in August for this purpose. The collection, particularly items pertaining to the Northern Territory, will be offered to the Charles Darwin University and the Northern Territory Library Service.

- **ANU E Press**

The Press is in its third year of operation. Initially the aim was to re-publish existing titles but the Press has now moved to publishing new work.

A report on a "Survey of publishing at the ANU" is being considered.

- **Storage**

- Pressure on accommodation for print material is being driven by changes in 2 science research schools:

Physical Sciences - to be vacated by end of September 2005

JCSMR - to be vacated by 1 April 2006

- The move to e resources has enabled both schools to reconsider the concept of a branch library in their schools. The RSPHysSE material will be relocated to Hancock (books) and Acton Store (serials). A delivery service will be provided from the Acton Store.

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- Other Library buildings are near capacity.
- A store leased by the NLA will become available as NLA is building a new store. There is support in the ANU for the ANU Library to take over the NLA lease in partnership with other universities (Sydney, UNSW and Monash). The ANU plans are for a serials store with scanning facilities and delivery to the desktop as well as a reading room for users.

- **Expensive items**

Ms Putnis reported that several expensive items had been purchased at the end of 2004:

- Defining gender - online resource from Adam Matthews

- Empire online - an Adam Matthews resource
- Oxford dictionary of national biography - 60 volumes in hard copy are located in Chifley reference and online access is available for one year.
- ScienceDirect backfiles from Elsevier including 96 Social Science journals back to 1949 and 59 Economics, Econometrics and Finance journals back to 1967
- In addition, more recently the following three databases have been purchased and are now available online:
 - International Financial Statistics (International Monetary Fund)
 - UNComtrade (UN Commodity Trade Statistics)
 - World Development Indicators (World Bank)

5. 2005 ACCESS AND COLLECTION BUDGET

- **2005 SS&H Access and Collection Budget**

Ms Putnis gave an overview of the budget spreadsheet indicating that it is very similar to the 2004 budget. Unlike other years the spreadsheet did not show the money spent to date though on going expenditure reports indicate there is some cause for concern. 2005 serials commitments will be scrutinised and if confirmed, further discussions will need to be held with Committee representatives to investigate adjustments to spending. Ms Putnis indicated to the Committee that contingency plans would cover any shortfall for this year.

Action: Ms Putnis

- **New serial proposals for the consideration of ECGLAC**

Journals - the new proposal was noted.

It was decided that in view of the current budget uncertainty, the title although desirable, should be held over until the 2005 serial commitment had been checked.

Desirable:

Climate policy - to be considered at a later date

6. OTHER BUSINESS

There was a brief discussion about electronic books and Ms Kosse outlined the difficulties in comparing different models from different suppliers.

The meeting closed at 4.30pm