



Minutes

Library Advisory Committee

MEETING NO.	2021 – Meeting 1
DATE / TIME	22/03/2021 - 10:00am
VENUE	Graneek Room, Chifley Library and Zoom
ATTENDING	Chair: Paul Pickering Associate Professor Keturah Whitford, ANU College of Business & Economics Roxanne Missingham, University Librarian Professor Raghendra Jha, ANU College of Asia & the Pacific Naomi Otoo, ANU Postgraduate and Research Students' Association (PARSA) Dr Darryn Jensen, ANU College of Law Margaret Prescott, Secretary
APOLOGIES	Dr Cathy Honge Gong, ANU Centre for Research on Ageing, Health & Wellbeing Madhumitha Janagaraja, ANU Student Association (ANUSA) Dr Lexing Xie, ANU College of Engineering & Computer Science
OBSERVERS	Heather Jenks, Associate Director Library Services Kathryn Dan, University Archivist

Part 1 Procedural items

1. Apologies and announcements

Professor Pickering welcomed new committee members and thanked those who retired at the end of 2020.

Resolution

- | | |
|------------------|---|
| Action #1 | 1. Thank you letter to retiring members: Utsav Gupta PARSA, Lachlan Day ANUSA, Professor Campbell |
|------------------|---|

2. Minutes

The Minutes of the meeting of Monday 22nd March 2021 were approved with no corrections.

-
- | | |
|-------------------|----------------|
| Resolution | Minutes passed |
|-------------------|----------------|
-

Action #	Nil
-----------------	-----

3. Matters arising

Action ID	Description	Responsibility	Resolution
Action 1.	Academics to be recommended for “brown bag” sessions to provide information to SIS staff on changes in teaching practice	University Librarian to liaise with committee members	University Librarian to liaise with academic committee members
Action 2.	Support for copyright legislation modernisation.	University Librarian	University Librarian to prepare submission when appropriate
Action 3.	Prepare a paper for Academic Board/Council to explore possible funding allocation for the collection.	University Librarian	Annual report on AB agenda 2/2021. Completed
Action 4.	Committee to confirm to colleagues that flood replacement items need by members of the community will be prioritised for acquisition.	All committee members and University Librarian	Included in flood newsletter. Completed

Part 2. Reports

4. Scholarly Information Services Annual Report

- Last year was a blend of remote and onsite working, though we still managed to have external visitors including the Maritime Industry Australia Limited Board, whose records are in the Archives. It also was the university pivot to remote learning for our students.
- Working is continuing on student needs.
- New spaces - 3 recordable rooms including One Button studio.
- Reopened library 2nd June with new or extended services including:
 - Click and Collect
 - Loan item limit increased to 100
 - Library Chat Bot launched
 - MOU AIATSIS
 - Establishment of the ANU Covid-19 archive
 - Digital resources extended for students remote learning.
- Libraries reopened on 2 June 2021 supporting students who were studying in a blended working environment. Several work arounds were needed for China off site students

Resolution	.
Action #2	Newsletter inform community of major changes - both In electronic form and through physical copies circulated to clients including at library desks

5. Library and Archive spaces and storage

- Flood, Fires, Leaks, Hail - described in the report. Noted that hail remediation will be achieved with new rooves on the Chifley and Law libraries. The building work starts in May.
- Storage being promoted for the university priority campus planning as a significant area to reduce risk. We need to ensure there is visibility of the Importance of the proposal for library storage and a new Library noting that there is not yet a budget for the campus master plan this Is It dependent on future budget allocation. Chair asked where this needs to be pitched. University Librarian continues to discuss with COO. Discussion included ensuring Deans were informed and potentially the ANU Council. Even though this has previously been discussed with the Council and they were taken on a tour of the Chifley flood damage, there has been a major change in Council membership. Discussion noted that digitising the Archive collection would be well in excess of \$100 million.
- In the current environment it will not be easy for a new building to be approved by the planning committee and won't happen in short term. There is a significant budget challenge, particularly for any major expenditures. The collection is significant and the only temporary space identified is Underhill level 1 which could only accommodate 4kms of collection and the fit out would have a cost. There have been discussions with COO and F&S to explore options. This could be possible as there is reduced pressure of parking. This would only be able to accommodate the material located currently in DA Brown. It would only be a short term solution.
- PARSA advised that many students prefer print copies as well as use digital, noting concerns about leaks in current library buildings - Discussed the importance of ensuring inclusion In the Master Plan priorities we are more likely to succeed. University Archivist reminded the committee that digitised and may cost more than storage, for example archives for research; Asian publications remain primarily in print form rather than digital, which means there is a growing physical collection. Donations are often print collections.

Resolution	Noted
-------------------	-------

Action #3	Continue to advocate for a purpose build storage solution for library and archive collections and a new library. Explore options for advocacy including Council and potentially arrange a tour for Council to Hume and DA Brown and Underhill.
------------------	--

6. Scholarly Information Services Business Plan - Collection and Services

Highlights:

- CartoGIS and Academic Skills - Integrate services
- Student survey is scheduled for May.
- \$65,000 grant from ARDC for data governance
- Workforce planning day will set the priorities for Library this year.

Resolution	Noted
-------------------	-------

Action #	
-----------------	--

7. Digitisation plan 2021

- Statistics show increasing downloads particularly for Chinese resources
- Theses continue to be very popular creating opportunities for increasing the profile of ANU and graduates

- Projects for 2021 include- research treasures - e.g. Tooth Collection, Xu Dishan website, Australian Business and Trade Union Photographs and ANU publications
- What are the principles for digitisation? - Topicality, importance to research, information regarding ANU and its importance nationally - not necessarily preservation. We are also open to suggestions.

Resolution

Action #4 Distribute digitisation plan 2021 to the committee via email for wider distribution

Action #5 Invite a HDR representative to take part in the digitisation steering committee

8. Progress report on replacement of titles lost in the 2018 flood

- As of 28th Feb, over 30% of lost Items have been replaced.
- Donations are still very welcome and Library staff can assist with reviewing collections. Particularly material important to research. Email: library.info@anu.edu.au
- While there have been delays due to Covid-19 receipt of replacement items is getting back on track now, but will slow as we get to rarer items.
- Bright spot for some electronic items is that we acquire additional titles as they are bundled with other items in the collections we acquire.
- The Chair raised the issue that small private libraries across campus not insured and suggested many of these materials may be better to be held by the Library.

Resolution Noted.

Action #

9. ANU Library Report

- Reshaping of Library - 2 x stream leaders have commenced work to support library management: Senior Manager Client Services and Senior Manager Collection and Discovery. Things are still in a phase of adjustment.
- Covid-19 requirements outlined in return to campus plan have been implemented. These is weekly reporting required for the 6 locations on and off campus.
- Slowly returning to a more normal working process with three libraries open one night per week with Chifley and Hancock still open 24/7.
- Usage of the 24/7 facilities is still about two-thirds of normal capacity, even in the evening. Students appreciate the collegiate approach to reshaping services during COVID.
- The offices on level 4 in the JB Chifley Library vacated by CAUL are now additional student study spaces. This created one room for 4 people and the other up to 10 people, both are bookable through the Library webpage.

Resolution Noted

Action #

10. ANU Archives Report

- As the Archives are mostly physical material visitation was hampered by COVID, but numbers are back again as people can travel
- Collection has grown substantially recently - e.g. retiring Chancellor, academics donating, extensive business and labour collections

- Three exhibitions for ANU 75th anniversary. The first 'Building Australia's National University' is on display in Menzies library. All exhibitions will be available online.
- Stock Exchange Register project - converting digitised archives to a digital data source for research purposes has made good progress. The outcomes will be promoted in future with academics through information articles and possibly seminar.

Resolution

Action #

10. Other Business

-

Resolution

Action #

Part 3 Next meeting and action items

The next meeting to be scheduled for early August 2021.

New, ongoing and completed action items are identified in the tables below for review and comment at the next meeting.



3.1 New and ongoing action items

Item minutes

Action ID	Description	Responsibility	Status	Notes
#1	Thank you letter to retiring members: Utsav Gupta PARSA, Lachlan Day ANUSA, Professor Campbell	Roxanne Missingham & Paul Pickering	Complete	
#2	Newsletter inform community of major changes - both In electronic form and through physical copies circulated to clients including at library desks	Roxanne Missingham		
#3	Continue to advocate for a purpose build storage solution for library and archive collections and a new library. Explore options for advocacy including Council and potentially arrange a tour for Council to Hume and DA Brown and Underhill	Roxanne Missingham		
#4	Distribute digitisation plan 2021 to the committee via email for wider distribution	Roxanne Missingham	Complete	
#5	Invite a HDR student representative to digitisation steering committee	Roxanne Missingham		
#6	Next meeting – early August	Margaret Prescott		

3.2 Completed action items

Action ID	Description	Responsibility	Status	Notes