# ANU Library Advisory Committee

Meeting No. 2/2017 of the Library Advisory Committee will be held on Wednesday 15th November 2017 from 11-12 noon in the Graneek Room, Chifley Library.

## Minutes

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<tr>
<th>COMMITTEE</th>
<th>University Library Advisory Committee</th>
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<tr>
<td>MEETING NO.</td>
<td>2/2017</td>
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<tr>
<td>DATE / TIME</td>
<td>Wednesday 15th November 2017 11am - 12 pm</td>
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<tr>
<td>VENUE</td>
<td>Graneek Room, Level 4, Chifley Library</td>
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<tr>
<td>ATTENDING</td>
<td>Chair: Professor Paul Pickering, ANU College of Arts &amp; Social Sciences</td>
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Members:
- Professor Ian Campbell, Research School of Earth Sciences
- Professor Raghbendra Jha, ANU College of Asia & the Pacific
- Associate Professor Keturah Whitford, ANU College of Business & Economics
- Dr Cathy Honge Gong, ANU Centre for Research on Ageing, Health & Wellbeing
- Alyssa Shaw, President, ANU Postgraduate and Research Students' Association (PARSA)
- James Connolly, President, ANU Student Association (ANUSA)
- Roxanne Missingham, University Librarian

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<th>APOLOGIES</th>
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<td>Dr Asmi Wood, ANU College of Law</td>
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<td>Professor Alistair Rendell, ANU College of Engineering &amp; Computer Science</td>
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<th>OBSERVERS</th>
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<td>Heather Jenks, Associate Director, Information Services</td>
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Part 1. Procedural items

1. Apologies and announcements
Professor Pickering welcomed committee members and chaired the meeting.

1. Minutes
The minutes of the meeting of 27th February 2017 were approved.

2. Matters arising
The Committee noted actions against the matters arising

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<th>Action ID</th>
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<th>Responsibility</th>
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<tr>
<td>Action 1.</td>
<td>Deselection items to be vetted by academics prior to disposal</td>
<td>University Librarian</td>
<td>Library Advisory Committee members will be advised of subject related material deselected in their colleges disciplines for consideration for disposal to academic staff.</td>
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Part 2. Reports

3. Looking Forward
A Looking Forward paper has been prepared by Ms Missingham. This three year plan assesses the impact of the digital age on the library’s usage. Issues under consideration are the increased use of electronic resources and importantly:

a) Need for space, noting an increase in visitation of 13% resulting in pressure on space. This was noted during a recent visit by the VC and COO.
b) Online services and tools as there is a need to review and modernise the IT architecture. The investment in digitisation by COO has led to greater use of ANU theses and special collections and visibility of ANU’s research strengths.

Alyssa Shaw (PARSA) restated the need for additional space for students. Ms Missingham noted that in the plan for the Union Court Redevelopment it has been suggested that the staff and student space on Level 1 Chifley library be taken for commercial space. Ms Missingham then asked Ms Shaw what the students required. James Connolly (ANUSA) replied that there was a need for balance between student needs and commercial space. He also asked what resources were needed to continue the digitisation process. Ms Missingham stated
that funding is through funds given for business cases proposed by the Library. Over the past year the focus has been on:

- **a)** Theses, as increasing the availability provides a powerful start to a research career – over 250,000 downloads of theses occurred last year.

- **b)** Over 200 pre-Federation Trade Union Minute Books listed on the UNESCO Australian Memory of the World Register, vital for research into decision-making and democracy by Australian workers, both men and women, in the nineteenth-century and understanding the early formulation of our current industrial relations system, the beginnings of our social welfare system and the early history of communities and industries.

- **c)** Tooth & Co. Hotel cards. Tooth and Company was a major brewer of beer in the New South Wales. It was one of Australia's oldest companies, having been established as a partnership in 1835. The Tooth and Company Hotel Card collection contains records created approximately every 10 years in the period 1920s to 1970s including photographs of the exterior of most hotels in New South Wales and the Australian Capital Territory, names of licensees, a summary of the quantity of beer and other beverages supplied by Tooth and Company Limited and information about who owned the hotel and property improvements. This highly used research collection is regularly accessed by local historians researching the built environment and by architects to prepare heritage reports. It is the only collection of its kind in the world.

- **d)** Xu Dishan [许地山 (1893-1941)] collection comprising many rare editions and suspected orphaned sacred books on Buddhism, Taoism and other Missionary publications of the time dating from 1860–1920

- **e)** Newspapers recording events on 1917, particularly trade union activities in the First World War and 1917 general strike and the anti-conscription campaigns. ANU holds the only full sets of the newspapers (The Co-operator and All grades advocate) in the world.

Mr Connolly asked if there is library digitisation engagement with Shirley Leitch, Global Engagement, Alumni and Philanthropy. Roxanne reported that reports of digitisation are included in the Global Engagement plan.

Professor Pickering suggested encouraging people to collaborate with ANU for comparative work and trans-national enterprises, the Library is a natural conduit.

Ms Missingham confirmed that the library access for Alumni has been extended, offering greater access to resources than any other Australian University.
The question of access by external individuals or organisations to electronic resources was raised. Roxanne noted that licences are signed for electronic resources restricting access to ANU staff and students but that she had been seeking to establish a model and had talked to a number of vendors about the possibility of offering such a service but the vendors were not willing to consider such a model.

A further question was posed about access to ANU research. Roxanne noted that ANU Open Research offers access to ANU publications, journal articles conference papers and more.

Committee members encouraged the Library to approach the Australian Stock Exchange about possible support for the Sydney Stock Exchange digitisation project.

2. Digitisation
The committee raised the issue of whether any project digitising colonial publications should include consideration of Indigenous consultation. That project is still at investigation stage and the issue will be included in analysis.

3. SIS Business Plan
The Committee has received the plan for review.

The committee were advised of some highlights including:

1. The Administrative Survey which identified that library was the number one service area in terms of satisfaction from ANU academics and staff.
2. VC Awards – Elizabeth Durack Exhibition and Online Exhibition won a Vice Chancellors Innovation in Service award.

Professor Pickering asked how the Division was redefining support for Asia Pacific and Indigenous areas. Ms Shapley reported on the newly created South-East Asia Archives, established in conjunction with CAP. The project aims to collect documents and collections from individual academics to ensure that they are preserved. In relation to Indigenous aspects the Archives held an exhibition on the 1967 Referendum and the library and archives are developing a relationship with AIATSIS. The first components of this are developing a better understanding of our collections and building staff contacts.

ANUSA and PARSA were thanks for their support of a SEEF grant to develop 24/7 access to Hancock Library. This is scheduled to begin before second semester 2018.

4. Archives
Ms Shapley highlighted the following activities:
➢ Several successful public events
➢ Several staff have presented at external events including Catherine Zeigler at the Australian Federation of Family History Organisation's conference in Orange, which created great excitement regarding future information.
➢ Records: FOI requests continue to increase.
➢ ERMS: Audit response is being compiled.

Professor Ian Campbell asked if Digitisation of Theses would extend to MA and Honours. The issue is being looked at for the future, noting that a framework is needed that ensures permissions and academic scrutiny. He noted that Science are already submitting online, however not all schools or colleges were so advanced. The data collected for these theses is more usable in digital format and consideration should be given to making that available. There is a challenge with data in having good storage processes. Ms Missingham will follow up with the HDR project and Open Access working Group.

5. ANU Press

Ms Missingham highlighted that:
➢ The Press has had a very busy year with massive downloads
➢ They have established a new Advisory Committee and includes Dr Frances Pinter.
➢ A project has commenced to review the role of the press in relation to Student publishing.
➢ Print on demand is trending down and it is important to understand why.
➢ The Press now has a new marketing manager, Kimberley Gaal who is actively promoting titles.

Part 3. Other business

6. Any other business

Prof Pickering asked what the potential effects of VERS scheme was on the library. Ms Missingham noted that Library has around 110 staff, of whom 42 are eligible and 9 have taken up the option. Most will be replaced, though it is an opportunity for restructuring.

Ms Missingham raised the issue of the Sexual Harassment and Assaults Survey. The survey has identified that while 2-3% reported harassment had taken place in the library – ANU is lower than other libraries. Ms Jenks noted that any harassment was unsatisfactory and actions taken have included increased staff patrols, particularly in less visible areas and take action on anything noticed. Additional staff training is being provided where required.

Ms Jenks also noted that the issue of students living in the library is a challenge and dealt with on an individual basis. She thanked ANUSA and PARSA for their support of students with difficulties.
Mr Connolly thanked the Library and Archives for responding well to student feedback. He noted his term is up in December and the new President will be delighted to join the committee.

The Chair thanked everyone for their contribution and closed the meeting.

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<tr>
<td>Action 1.</td>
<td>Follow up with the HDR Project on non PhD theses</td>
<td>University Librarian</td>
<td>To be discussed with Dean of HDR</td>
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<tr>
<td>Action 2.</td>
<td>Table the issue of non PhD theses with the Open Access Working Group</td>
<td>University Librarian</td>
<td>To be placed on the agenda</td>
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