

<p>ANU STRATEGIC IMPERATIVES:</p> <p>“Effective organisation”</p> <p>“ANU will continue to develop the ANU College structure and ensure there are clear policies, procedures, reporting lines and accountabilities across the University.”</p> <p>“An integrated and efficient suite of administrative systems will be established by 2015.”</p>	<p>OUR DIVISION’S MAIN GOALS:</p> <ol style="list-style-type: none"> 1. Deliver clear and concise policy framework 2. Provide strategic finance advice to the University Executive, Council and its Committees 3. Delivery of efficient and effective finance administration processes and systems 4. Lead and coordinate an effective finance administration based training program 5. Ensure all statutory and regulatory finance related reports and returns are completed accurately and in a timely manner 6. Manage, and administer, the University’s investment and treasury functions 7. Develop, implement, and assist in the introduction of a University-wide strategic procurement strategy
---	--

Services we must maintain:	Changes we are making:	Our Performance Indicators:
Ensure integrity and development of Enterprise, and related finance administration systems operations	Financial Management Information System Refresh Program including: OCR AP processing; Integrated Expense system; and Integrated Travel Mgt. System	Increase OCR based AP processing to 95%
University-level budget preparation and financial forecasting	Development of enhanced suite of Finance based Management Reports	Provision of Periodic finance management reports within 5 days of Period close
Interaction/communications/training with, and of, University finance administration staff	Development of finance related training programs	Opening of S/Q Funds and Departments within 1 day of receiving completed application forms
Preparation & submission of statutory & regulatory required reporting	Enhancements to TM Budget and Forecasting tool.	Accounts Payable/Credit Card processing turnaround < 5 working days
Investment and treasury management, operations, and reporting	Development of costing/budget methodology	All critical Business Solutions (finance systems) requests addressed within 48 hours
Accounts Payable and Receivable processes	Drive savings through improved Procurement Practices	System integrity checks completed daily
Periodic financial reporting		
Maintenance of finance related policy	Pay 27 project to remove need for Pay 27 Provision	Maintain LTIP returns of CPI + 4.0% over 5-year rolling average.
Oversight of University-wide procurement practices		