Business Process

Curriculum	Detail	College	Send to or Notify	Further	Further action	Published by
Object		Approval	ASQO	approvals		
Course	New	Final	Email to ASQO	No	ASQO to update HECS band	College in CMS
					in SAS and Requirement	(ASQO will republish if there is a
					group through CMS	requirement group)
	Amendment	Final	None required	No		College in CMS
	Amendment –	Final			Amendment to requisite	ASQO in CMS
	requisite only				detail in SAS	
	Disestablish	Final	Email to ASQO	No		ASQO in CMS
Program	New	Endorse	Send to ASQO	University	ASQO to review and submit	ASQO in CMS
				Committees	to University Committees	
	Amendment	Endorse	Send to ASQO	University	ASQO to review and	ASQO in CMS, if streamlined
				Committees	determine if streamlined or	this can be done prior to
					full amendment	University Committees
MMS	New	Endorse	Send to ASQO	University	ASQO to review and submit	ASQO in CMS
				Committees	to University Committees	
	Amendment	Final	None required	No		College in CMS
Class	New and Modify	Final	None required	No		College in CMS
Summary						-
Class Schedule	New and modify	Final	None required if	No		College in CMS
			within College			-
			approved access			
			periods.*			
	New and modify		Send Course	ASQO to check	ASQO will contact College if	ASQO to action
	outside College		Publishing	meets	doesn't meet	
	access		Variation form to	legislative	requirements.	
	timeframes		ASQO	requirements		

Relevant deadlines are still applicable in relation to publishing amendments. Maintaining stability of the Curriculum for students is of primary importance.