ANU Strategic Learning and Teaching Grants – FAQs

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Eligibility

- **Is there a limit to the number of applications a College can submit?**

  No, there is no cap on the number of applications that can be submitted by a College or School. The Grant funding is not designed to be distributed equally between Colleges; instead, funding will be directed where the energy and good ideas are.

- **Is there a cap on the number of applications an academic can lead or participate in?**

  No, there is no limit to the number of projects an academic can be involved in. However, all staff wishing to be involved in one or more NPILF projects are encouraged to consider their capacity to be fully engaged for the duration of the project(s).

- **Will projects that have started before the launch of the Grants be considered?**

  Yes, projects that are already under way will be considered. Tier 1 funding would ideally be used to kick-start or complete pre-determined projects and activities that do not require significant investment for immediate success.

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Endorsement

- **Do *all* members of a proposed project need endorsement from their Associate Dean (Education) or is endorsement only required for the project lead?**

  No, endorsement is required by the project lead's Associate Dean (Education) only.

- **All applications need to be endorsed by the Associate Dean (Education) for the College. Can an Associate Dean (Education) apply for a Grant?**

  Yes, Associate Deans (Education) are welcome to apply for a Grant, in which case endorsement should be sought from their Dean.

- **If an Associate Dean (Education) leads a project or is on a project team, is approval from the Head of School sufficient?**

  In the event that the Associate Dean (Education) is the proposed project lead or on a project team, approval from the Dean is required.

- **If both Associate Dean (Education) and Head of School are included in a project proposal, who should sign off on the application?**

  The project should be signed off by the Dean.

- **If a proposed project will be jointly led by two or more Colleges, is endorsement required from each College? In such cases, is it possible to have two project leads? If so, how should this be reflected in terms of the application documents?**

  For cross-College projects with joint leads, endorsement should be provided by the Head of School and the Associate Dean (Education) in each College. In cases where there are two project leads (i.e. one per College), <u>one application coversheet</u> should be completed by *each* project lead, but <u>one application form</u> for the project is sufficient. All documents should be combined into a single PDF file for submission. Should you require assistance with this, please contact <u>clt@anu.edu.au</u>.

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Approved expenses

- **Is travel to build relationships with project partners an approved expense?**

  Funds spent on activities supporting impact and collaboration (i.e. engaging stakeholders, collaborating across systems) are approved expenses; these may include costs associated with room hire, catering, stationery, etc. Whilst it is not expected that there would be many instances where travel for relationship building would be needed, travel associated with the Grant may be approved if it is required and can be justified in the application.

- **What does "salary loadings" refer to in "un-approved expense examples" in the <u>ANU Strategic Learning and Teaching Grants Guidelines</u>?**

  "Salary loadings" refers to the additional remuneration over and above the base salary that can be used in the attraction and retention of high-performing staff. Salary loadings are classified as an "un-approved expense example" and not covered by the ANU Strategic Learning and Teaching Grants. Approved employment expenses include costs associated with the provision and cover for teaching or marking relief, including the appointment of casual sessional academics, research assistants, etc.

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Priority areas

- **Can I undertake a small project in the first phase of the Grants and broaden it or scale it up to a bigger one in the second phase?**

  An application to upgrade a Phase 1 project will be considered in Phase 2. However, it should be noted that Phase 2 may have a different range of priorities.

- **What is the focus of Phase 2 of the funding?**

  Phase 2 priorities are yet to be decided; however, if the existing priority areas are well represented in Phase 1, the second phase of funding may have a different range of priorities.

The Grant funding is intended to contribute to the strategic learning and teaching goals of the university and, as such, priority areas may shift to align with emerging directions.

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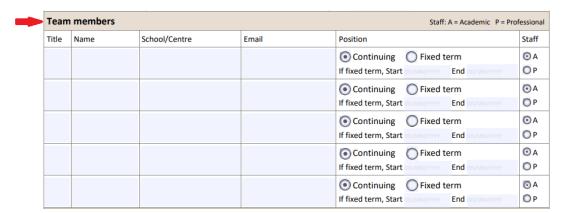## Application process

- **Is the reference section included in the 10-page limit for the application form?**

  The page limit for the application form does not include the references.

- **How will applicants be informed of the outcome of their application? Will all members of a project be informed of the outcome or just the project lead?**

  The outcome of each application will be communicated via email to the project lead.

- **The application coversheet has space for a maximum of five team members. Is it possible to submit a project proposal with a larger team?**

  Yes, project teams can exceed five members. In such cases, project leads should use a second coversheet to include the remaining team members, under the section called Team members. The rest of the second coversheet can be left blank.

Team members				Staff: A = Academic P = Professional	
Title	Name	School/Centre	Email	Position	Staff
				⊙ Continuing ◯ Fixed term If fixed term, Start DD/MM/YYYY End DD/MM/YYYY	⊙ A ◯ P
				⊙ Continuing ◯ Fixed term If fixed term, Start DD/MM/YYYY End DD/MM/YYYY	⊙ A ◯ P
				⊙ Continuing ◯ Fixed term If fixed term, Start DD/MM/YYYY End DD/MM/YYYY	⊙ A ◯ P
				⊙ Continuing ◯ Fixed term If fixed term, Start DD/MM/YYYY End DD/MM/YYYY	⊙ A ◯ P
				⊙ Continuing ◯ Fixed term If fixed term, Start DD/MM/YYYY End DD/MM/YYYY	⊙ A ◯ P

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ANU-wide collaboration

- **How can collaboration be achieved across ANU?**

  An ANU Strategic Learning and Teaching Grants Collaboration SharePoint Site has been created to facilitate ANU-wide collaboration during the application phase. Upon commencement of Grants, a Community of Practice (CoP) for innovation in education will be established by the CLT team to facilitate collaboration amongst Grant holders and the wider University community. All Grant holders are expected to actively participate in this group and develop it into an active community of collaboration and sharing of ideas and concepts in education innovation.

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Reporting requirements

- **What are the reporting requirements for the Grants?**

  Grant recipients are required to prepare a mid-term progress report and a final report on the outcomes and impact of their project. Templates will be made available via the ANU Strategic Learning and Teaching Grants website soon after the Grant recipients are announced.

- **When will the mid-term progress report and final report templates be available?**

  Templates will be made available via the ANU Strategic Learning and Teaching Grants website soon after the Grant recipients are announced.

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Support from the Centre for Learning and Teaching (CLT)

- **What support is available from the Centre for Learning and Teaching?**

  In-kind support from CLT in the form of education design and/or media production is available to successful Grant applicants. Where substantial input from CLT is anticipated, the project lead is encouraged to discuss the workload and required support with the CLT team before submitting their application to ensure the support can be provided, and include reference to this in their written Grants application.

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