

Keep me in your glovebox

You've had a motor vehicle collision

What should you do?

Stay calm and follow these steps

Step 1 Make the scene safe. Call 000 if someone is injured.

Step 2 If another party is involved, do not discuss who is at fault or admit liability.

DO NOT ADMIT LIABILITY!

Step 3 Fill in Section A on the reverse side of this card. Check the other party's driver license and registration plates to confirm details are correct. Please take photographs if possible and send to us via email.

Step 4 Find witness/es and fill in Section B & C on the reverse side of this card.

Step 5 Complete Section D on the reverse side of this card, tear off this section and provide to the other party involved.

Step 6 Lodge your claim by calling:
03 8613 3020

Please tear here

Important Information

An accident is always unfortunate for everyone involved. Our driver has given you this card to assist you. All the necessary contact details are on the reverse side of this card.

Please help us to help you. Call your Claims Centre and we will advise you on how to proceed.

Claims Centre – 03 8613 3020

Monday to Friday, 8.30am - 5.00pm



<https://claims.au.innovation.group>

or Call: 03 8613 3020

Free Call 24 hours a day, 7 days a week

Section A: Other party's details (For your reference)

Drivers Name: _____
Licence No: _____
Address: _____
Tel (H): _____ Tel (W): _____
Vehicle Make/Model/Year: _____
Registration No: _____
Insurance Company: _____

Section B: Incident Details (For your reference)

Date: _____ Day: _____ Time: _____
Location: _____
Accident Details: _____
Witness Name: _____
Address: _____
Tel (H): _____ Tel (W): _____

Section C: Additional Details - Police, other vehicles, conversations or draw a sketch.

Section D: Your Details - complete, tear off and give to the other party.

Your Name: _____
Licence No: _____
Vehicle Make/Model/Year: _____
Registration No: _____
Company Name: _____

**Please send all correspondence care of
Innovation Group**

Motor Claims Centre
PO BOX 292, Collins Street West, Melbourne Vic 8007
T: 03 8613 3020 E:
motorclaims@au.innovation.group

