

The ANU Parking Office

Level 1 Fulton Muir Building #95

Daley Road ACTON ACT 2601

Phone: 02 6125 0179

Email: parking@anu.edu.au

STUDENT PERMITS – (non-resident student

i.e. students who do not live on campus)

To apply for a 2025 parking permit:

1. Sign in to an existing ePermit account or create account at <https://epermits-anu.orikan.tech/spp> entering your SSO email account and password.
2. If you have not used ePermit before, you will need to register for an account. Please use your university ID email address e.g. u100000@anu.edu.au or a00000@anu.edu.au to create your account. If you don't do so you will not be able to create an account.
3. Select 'Apply for a Permit'.
4. Select the surface permit group.
5. Select the permit type you would like from the drop-down menu – **the minimum period a permit can be purchased for is 90 days**
 - ***Non-resident student permit (90 days)**
Expires 90 consecutive days after permit created
 - ***Non-resident student permit 30.06.25****
Expires 30 June 2025
 - ***Non-resident student permit 30.11.25****
Expires 30 November 2025
 - ***Non-resident student surface permit 31.12.25****
Expires 31 December 2025
***You will be required to select an end date i.e. 30 June 2025, 30 November 2025 or 31 December 2025 – if you choose a different permit duration your application will be denied*
 - **Parking station permits (subject to availability)**
Valid only within the [selected parking station](#) – Baldessin, Kingsley or Acton Underhill
Expiry dates available are the same as those for the surface permits.
6. Your personal details will be automatically populated by your SSO.
7. Enter payment details. If you don't want to pay online, after completing your application, please contact the call centre on (02)61250179 choosing option 1 and your payment will be processed over the phone.
8. You may enter up to three vehicle registration/licence plate numbers.**

ANU parking permits are only available for eligible full-time students.

When a student is not recognised as full-time by the ePermit system, please ensure that you have done the below:

1. Enrol in 18 units of courses
2. If you have done this and you are still not shown as a full-time student, apply for student other permit.
3. Download "enrolment confirmation" letter from ISIS. Upload this document to your permit application. This letter can be accessed on ISIS by going to: **NavBar (compass icon) > Menu > ISIS > Academic Records > Letters**

NB *The minimum period a permit can be purchase for is 90 days. If your enrolment is for less than 90 days you are not eligible to hold a permit and will need to pay to park using PayStay parking.*

9. Read and accept the Conditions then select 'Submit'
10. **You are not permitted to park on campus until payment has been processed and your permit is activated.**

The Call Centre will activate your permit within 24 hours. If your permit status does not appear as 'Granted' please contact them on the number below.

Using your parking permit

Your account details (including car registration details) can be managed by logging in to your ePermit account online.

**You may have up to three cars registered on your permit, only one vehicle may be parked on campus at any given time.

Permits are for the sole use of the permit holder.

You can update your active registration via ePermit by logging into your ePermit account. Select My Current Permits and Manage Vehicle(s).

To cancel your permit, log in to your account select My Current Permit and 'Withdraw'. If a refund is due please contact the call centre and select option 1.

If you have any questions please don't hesitate to contact the call centre on (02) 6125 0179.